



BANK DRAFT PROGRAM

The Town of Stedman's Bank Draft Program offers an easy way to pay your Utility bill. Bills are mailed or emailed by the 1st of every month. Your account will be drafted in the amount owed on your account according to your latest bill. Your bank account will be drafted on the 15th of every month or the following business day.

If you are interested in the Bank Draft program, complete the Bank Draft Authorization form below. Please attach a voided check from the bank account you want your payment to be drafted from, and return to:

Town of Stedman
Attention: Bank Draft
P.O. Box 220
Stedman, NC 29391

For more information on this program please contact Town Hall at: 910-323-1892.

BANK DRAFT AUTHORIZATION

I authorize the Town of Stedman to draft the total balance due on my latest Utility bill from the financial institution listed below. Your bank account will be drafted on the 15th of every month or the following business day. I have the right to stop automatic payment of my bill by contacting Town Hall 5 days prior to draft date. Notice must be given by the 10th of the month. If your check is returned due to non-sufficient funds, a \$25.00 fee will be added to your account.

Please print all information requested below.

Name as it appears on your Utility Account: _____

Utility Account number: _____

Address: _____

Phone number(s): _____

Email Address: _____

Name of Bank: _____

Type of Acct: Personal Checking Personal Savings Business Savings Business Checking

Bank Routing Number: _____

Bank Account Number: _____

Signature: _____ Date: _____