

**AN ORDINANCE OF THE TOWN OF STEDMAN
FOR CROSS CONNECTION CONTROL FOR THE TOWN OF STEDMAN WATER SYSTEM**

ORDINANCE NO. 10 - 2023

Introduction

The purpose of this Cross connection control Ordinance is to define the authority of the Town of Stedman as the water purveyor in the elimination of all cross connections within its public potable water supply.

This Ordinance shall apply to all users connected to the Town of Stedman's public potable water supply regardless of whether the user is located within the city limits or outside the city limits.

This Ordinance will comply with the Federal Safe Drinking Water Act (P.L. 93-523), the North Carolina State Administrative Code (Title 15A, subchapter 8C), and the North Carolina State Building Code (Volume II) as they pertain to cross connections with the public water supply.

This Ordinance is gender neutral and the masculine gender shall include the feminine and vice versa. Shall is mandatory, may is permissive and discretionary. The use of the singular shall be construed to include the plural and the plural shall include the singular as indicated by the context of its use.

Section 1: Definitions

1. Air-Gap Separation

The term "air-gap separation" shall mean a physical separation between the free flowing discharge end of a potable water supply pipeline and an open or non-pressure receiving vessel. An "approved air-gap separation" shall be at least double the diameter of the supply pipe measured vertically above the overflow rim of the receiving vessel – in no case less than 1 inch (2.54 cm).

2. Approved

The term "approved" as herein used in reference to a water supply shall mean a water supply that has been approved by the North Carolina Department of Environment, Health, and Natural Resources (Division of Health Services).

The term "approved" as herein used in reference to air-gap separation, a pressure vacuum breaker, a double check valve assembly, a double check detector assembly, a reduced pressure principle backflow prevention assembly, a reduced pressure principle detector assembly, or other backflow prevention assemblies or methods shall mean an approval by the Town of Stedman.

3. Backflow

The term "backflow" shall mean the undesirable reversal of flow of water or mixtures of water and other liquids, gases, or other substances into the distribution pipes of the consumer or public potable water system from any source or sources.

4. Backflow Prevention Assembly-Approved

The term “approved backflow prevention assembly” shall mean an assembly used for containment and/or isolation purposes that has been investigated and approved by the Town of Stedman and has been shown to meet the design and performance standards of the American Society of Sanitary Engineers (ASSE), the American Water Works Association (AWWA), or the Foundation for Cross Connection Control and Hydraulic Research of the University of Southern California.

The approval of backflow prevention assemblies by the Town of Stedman is based on a favorable report by the Foundation for Cross Connection Control and Hydraulic Research of the University of Southern California, recommending such an approval. (To be approved, an assembly must be readily accessible for in-line testing and maintenance, and shall successfully complete a one year field evaluation within the Town of Stedman water system).

5. Backflow Prevention Device – Approved

The term “approved backflow prevention device” shall mean a device used for isolation purposes that has been shown to meet the design and performance standards of the American Society of Sanitary Engineers (ASSE) and the American Water Works Association (AWWA).

6. Backflow Prevention Assembly – Unapproved

The term “unapproved backflow prevention assembly” shall mean an assembly that has been investigated by the Town of Stedman and has been determined to be unacceptable for installation within the Town of Stedman water system. Consideration for disapproval and removal from the “Approved List” shall be based upon, but not limited to, the following criteria: a) due to poor performance standards (i.e. significant failure rate); b) lack of or unavailability of repair parts; and/or, c) poor service or response from assembly’s factory representative(s).

7. Backflow Prevention Assembly – Type

A “backflow prevention assembly” shall mean an assembly used to prevent backflow into a consumer or public potable water system. The type of assembly used should be based on the degree of hazard either existing or potential (as defined herein) the types are:

- a. Double Check Valve Assembly (DCVA)
- b. Double Check Detector Assembly (Fire System) (DCDA)
- c. Pressure Vacuum Breaker (PVB)
- d. Reduced Pressure Principle Assembly (RP)
- e. Reduced Pressure Principle-Detector Assembly (Fire System) (RPDA)

8. Backflow Prevention Assembly Tester – Certified

The term “certified backflow prevention assembly tester” shall mean a person who has proven their competency to the satisfaction of the Town of Stedman. Each person who is certified to make competent tests, or to repair, overhaul, and make reports on backflow prevention assemblies shall be knowledgeable of applicable laws, rules, and regulations, shall be a licensed

plumber or have at least two (2) years experience under and be employed by a N.C. licensed plumbing or plumbing contractor, or have equivalent qualifications acceptable to Town of Stedman, and must hold a certificate of completion from an approved training program in the testing and repair of backflow prevention assemblies. Backflow assembly testers who hold a certificate of completion from an approved training program shall be required to successfully complete a practical examination administered by Public Works Commission of Fayetteville, NC, prior to conducting test and repair work on backflow prevention assemblies in the Town of Stedman water system. Backflow assembly testers, who hold a certificate of completion from a non-approved training program, shall be required to successfully complete a written and practical examination administered by Public Works Commission of Fayetteville, NC, prior to conducting test and repair work on backflow prevention assemblies in the Town of Stedman water system.

9. Back-Pressure Backflow

“Back-Pressure backflow” shall mean any elevation in the consumer water system (by pump, elevation of piping, or steam and/or air pressure) above the supply pressure at the point of delivery which would cause – or tend to cause – a reversal of the normal direction of flow.

10. Back-Siphonage Backflow

“Back-Siphonage backflow” shall mean a reversal of the normal direction of flow in the pipeline due to a negative pressure (vacuum) being created in the supply line with the backflow source subject to atmospheric pressure.

11. Check Valve – Approved

The term “approved check valve” shall mean a check valve that is drip-tight in the normal direction of flow when the inlet pressure is at least one (1) psi and the outlet pressure is zero. The check valve shall permit no leakage in a direction reversed to the normal flow. The closure element (e.g. clapper, poppet, or other design) shall be internally loaded to promote rapid and positive closure. An approved check valve is only one component of an approved backflow prevention assembly – i.e., pressure vacuum breaker, double check valve assembly, double check detector assembly, reduced pressure principle assembly, or reduced pressure detector assembly.

12. Consumer

The term “consumer” shall mean any person, firm or corporation using or receiving water from the Town of Stedman water system.

13. Consumer’s Water System

The term “consumer’s water system” shall include any water system commencing at the point of delivery and continuing throughout the consumer’s plumbing system, located on the consumer’s premises, whether supplied by public potable water or an auxiliary water supply. The system or systems may be either a potable water system or an industrial piping system.

14. Consumer’s Potable Water System

The term "consumer's potable water system" shall mean that portion of the privately owned potable water system lying between the point of delivery and point of use and/or isolation protection. This system will include all pipes, conduits, tanks, receptacles, fixtures, equipment, and appurtenances used to produce, convey, store, or use potable water.

15. Containment

The term "containment" shall mean preventing the impairment of the public potable water supply by installing an approved backflow prevention assembly at the service connection.

16. Contamination

The term "contamination" shall mean an impairment of the quality of the water which creates a potential or actual hazard to the public health through the introduction of hazardous or toxic substances or through the spread of disease by sewage, industrial fluids, or waste.

17. Cross Connection

A "cross connection" shall mean any unprotected actual or potential connection or structural arrangement between a public or a consumer's water system and any other source or system through which it is possible to introduce any contamination or pollution, other than the intended potable water with which the system is supplied. By-pass arrangements, jumper connections, removable sections, swivel or change-over devices, and other temporary or permanent devices through which or because of which "backflow" can or may occur are considered to be cross connections.

18. Double Check Valve Assembly

The term "double check valve assembly" shall mean an assembly composed of two (2) independently acting, approved check valves, including tightly closing shut-off valves attached at each end of the assembly and fitted with properly located test cocks. This assembly shall only be used to protect against a non-health hazard (i.e., pollutant).

19. Double Check-Detector Assembly

The term "double check detector assembly" shall mean a specially designed assembly composed of a line-size approved double check valve assembly with a specific bypass water meter and a meter-sized approved double check valve assembly. The meter shall register (in U.S. gallons) accurately for only very low rates of flow and shall show a registration for all rates of flow. This assembly shall only be used to protect against a non-health hazard (i.e., pollutant).

20. Hazard – Degree of

The term "degree of hazard" shall be derived from the evaluation of conditions within a system which can be classified as either a "pollutional" (non-health) or a "contamination" (health) hazard.

21. Hazard – Health

The term “health hazard” shall mean an actual or potential thread of contamination of a physical, hazardous or toxic nature to the public or consumer’s potable water system to such a degree or intensity that there would be a danger to health.

22. Hazard – Non-Health

The term “non-health hazard” shall mean an actual or potential threat to the quality of the public or the consumer’s potable water system. A non-health hazard is one that, if introduced into the public water supply system could be a nuisance to water customers, but would not adversely affect human health.

23. Hazard – Pollutlional

The term” pollutlional hazard” shall mean an actual or potential threat to the quality or the portability of the public or the consumer’s potable water system but which would not constitute a health or a system hazard, as defined. The maximum degree or intensity of pollution to which the potable water system could be degraded under this definition would cause a nuisance or be aesthetically objectionable or could cause minor damage to the system or its appurtenances.

24. Health Agency

The term “health agency” shall mean the North Carolina Department of Environment, Health, and Natural Resources (Division of Health Services) – NCDEHNR.

25. Industrial Fluids

The term “industrial fluids” shall mean any fluid or solution which may be chemically, biologically, or otherwise contaminated or polluted in a form or concentration such as would constitute a health, or non-health hazard if introduced into a public or consumer potable water system. Such fluids may include, but are not limited to: process waters; chemicals in fluid form; acids and alkalis; oils; gases; etc.

26. Industrial Piping System – Consumer’s

The term “consumer’s industrial piping system” shall mean any system and by the consumer for transmission of or to confine or store any fluid, solid or gaseous substance other than approved water supply. Such a system would include all pipes, conduits, tanks, receptacles, fixtures, equipment, and appurtenances used to produce, convey, or store substances which are or may be polluted or contaminated.

27. Isolation

“Isolation” is the act of confining a localized hazard within a consumer’s water system by installing approved backflow prevention assemblies. Disclaimer: Town of Stedman may make recommendations, upon facility inspection, as to the usages of isolation devices/assemblies, but does not assume or have responsibility whatsoever to such installations.

28. Point of Delivery

“Point of delivery” shall generally be at the property line of the customer, adjacent to the public street where the Town of Stedman mains are located or at a point on the customer’s property where the meter is located. The customer shall be responsible for all water piping and control devices located on the customer’s side of the point of delivery.

29. Pollution

The term “pollution” shall mean an impairment of the quality of the water to a degree which does not create an actual hazard to the public health but which does not adversely and unreasonable affect the aesthetic qualities of such water for domestic use.

30. Potable Water

The term “potable water” shall mean water from any source which has been investigated by the North Carolina Department of Environment, Health, and Natural Resources (Division of Health Services) and which has been approved for human consumption.

31. Public Potable Water System

The term “public potable water system” shall mean any publicly or privately owned water system operated as a public utility, under a current North Carolina Department of Environment, Health, and Natural Resources permit, to supply water for public consumption or use. This system will include all sources, facilities, and appurtenances between the source and the point of delivery such as valves, pumps, pipes, conduits, tanks, receptacles, fixtures, equipment, and appurtenances used to produce, convey, treat, or store potable water for public consumption or use.

32. Reduced Pressure Principle Backflow Prevention Assembly

The term “reduced pressure principle backflow prevention assembly” shall mean an assembly containing within its structure a minimum of two (2) independently acting, approved check valves, together with a hydraulically operating, mechanically independent, pressure differential relief valve located between the check valves and at the same time below the first check valve. The first check valve reduces the supply pressure a predetermined amount so that during normal flow and at cessation of normal flow, the pressure between the checks shall be less than the supply pressure. In case of leakage of either check valve, the pressure differential relief valve, by discharge to atmosphere, shall operate to maintain the pressure between the checks less than the supply pressure.

The unit shall include tightly closing shut-off valves located at each end of the assembly and each assembly shall be fitted with properly located test cocks. The assembly is designed to protect against a health hazard (i.e., contaminant).

33. Reduced Pressure Principle-Detector Assembly

The term “reduced pressure principle-detector assembly” shall mean a specially designed assembly composed of a line-size approved reduced pressure principle backflow prevention assembly with a specific bypass water meter and a meter-sized approved reduced pressure principle backflow prevention assembly. The meter shall register (n U.S. gallons) accurately for only very low rates of flow and shall show a registration for all rates of flow. This assembly shall be used to protect against health hazard (i.e., contaminant)

34. Service Connections

The term “service connections” shall mean the terminal end of a service connection from the public potable water system, i.e., where the Town of Stedman loses jurisdiction and sanitary control over the water at its point of delivery to the consumer’s water system.

35. Vacuum Breaker – Atmospheric Type

The term “atmospheric vacuum breaker” (also known as the “non-pressure type vacuum breaker”) shall mean a device containing a float-check, a check seat, and an air inlet port. The flow of water into the body causes the float to close the air inlet port. When the flow of water stops the float falls and forms a check valve against back-siphonage and at the same time opens the air inlet port to allow air to enter and satisfy the vacuum. A shut-off valve immediately upstream may be an integral part of the device. An atmospheric vacuum breaker is designed to protect against a non-health hazard (isolation protection only) under a back-siphonage condition only.

36. Vacuum Breaker – Pressure Type

The term “pressure vacuum breaker” shall mean an assembly containing an independently operating internally loaded check valve and an independently operating loaded air inlet valve located on the discharge side of the check valve. The assembly is to be equipped with properly located test cocks and tightly closing shut-off valves attached at each end of the assembly. This assembly is designed to protect against a health hazard (i.e., contaminant) under a back-siphonage condition only.

37. Water Purveyor

The term “water purveyor” shall mean the owner or operator of a public potable water system, providing an approved water supply to the public.

38. Water Supply – Approved

The term “approved water supply” shall mean any public potable water supply which has been investigated and approved by the North Carolina Department of Environment, Health, and Natural Resources. The system must be operating under a valid health permit. In determining what constitutes an approved water supply, the North Carolina Division of Health Services has reserved the final judgment as to its safety and portability.

39. Water Supply – Auxiliary

The term “auxiliary water supply” shall mean any water supply on or available to the premises other than the purveyor’s approved public potable water supply. These auxiliary waters may include water from another purveyor’s public water supply or any natural source such as a well, spring, river, stream, etc., “used water”, or industrial fluids. These waters may be polluted, contaminated, or objectionable and constitute an unacceptable water source over which the water purveyor does not have sanitary control.

40. Water Supply – Unapproved

The term “unapproved water supply” shall mean a water supply which has not been approved for human consumption by the North Carolina Department of Environment, Health, and Natural Resources.

41. Water – Used

The term “used water” shall mean any water supplied by a water purveyor from a public water system to a consumer’s water system after it has passed through the point of delivery and is no longer under the control of the water purveyor.

Section 2. Objectives of Ordinance

The specific objectives of this Cross Connection Control Ordinance for the Town of Stedman are as follows:

- a. To protect the public potable water supply of the Town of Stedman against actual or potential contamination by isolating and containing within the consumer’s premises or private property, contamination or pollution that has occurred or may occur because of some uncontrolled (i.e., undiscovered or unauthorized) cross-connection on the consumer's premises or private property back into the public water supply.
- b. Eliminate or control existing cross- connections, both actual and potential, (backflow, backsiphonage or any other source of water or process water used for any purpose whatsoever) which might jeopardize the potability of the public water supply system of the town.
- c. To provide a continuing inspection program of cross connection control which will systematically and effectively prevent the contamination or pollution, either actual or potential, of all potable water systems connected to the town’s public water supply.
- d. Control cross-connections (i.e., backflow and backsiphonage) through cooperation between the town and the town's customers (consumers). Responsibilities and duties of each will be set forth in this chapter and their applicable regulations.

Section 3. Responsibilities

1. Responsibility: Health agency

The North Carolina Department of Environment, Health, and Natural Resources (Division of Health Services) has the responsibility for promulgating and enforcing laws, rules, regulations, and policies to be followed in carrying out an effective Cross Connection Control Program.

The N.C. Division of health Services also has the primary responsibility of insuring that the water purveyor operates the public potable water system free of actual or potential sanitary hazards, including unprotected cross connections. They have the further responsibility of insuring that the water purveyor provides an approved water supply at the service connection to the consumer's water system and, further, that he requires the installation, testing's, and maintenance of an approved backflow prevention assembly on the service connection when required.

2. Responsibility: Water Purveyor

Except as otherwise provided herein, the water purveyor's (Town of Stedman) responsibility to ensure a safe water supply, begins at the source and includes all of the public water distribution system, including the service connection, and ends at the point of delivery to the consumer's water system(s). In addition, the water purveyor shall exercise reasonable vigilance to insure that the consumer has taken the proper steps to protect the public potable water system. To insure that the proper precautions are taken, the Town of Stedman is required to determine the degree of hazard or potential hazard to the public potable water system; to determine the degree of protection required; and to ensure proper containment protection through an on-going inspection program.

When it is determined that a backflow prevention assembly is required for the protection of the public system, the Town of Stedman shall required the consumer, at the consumer's expense, to install an approved backflow prevention assembly at each service connection, to test immediately upon installation and thereafter at a frequency as determined by the Town of Stedman, to properly repair and maintain such assembly or assemblies and to keep adequate records of each test and subsequent maintenance and repair, including materials and/or replacement parts.

3. Responsibility: Plumbing Inspections

The plumbing inspection departments of the Town of Stedman and Cumberland County have the responsibility to not only review building plans and inspect plumbing as it is installed; but, they have the explicit responsibility of preventing cross connections from being designed and built into the plumbing system within its jurisdiction. Where the review of the building plans suggests or detects the potential for cross connections being made an integral part of the plumbing system, the plumbing inspector has the responsibility, under the North Carolina Building Code, for requiring that such cross connections be either eliminated or provided with backflow prevention equipment approved by the N.C. Building code.

The plumbing inspector's responsibility begins at the point of delivery (downstream of the first installed backflow prevention assembly_ and continues throughout the entire length of the consumer's water system. The plan inspector should inquired about the intended use of water at any point where it is suspected that a cross connection might be made or where one is actually called for by the plans. When such is discovered it shall be mandatory that a suitable, approved backflow prevention assembly approved by the North Carolina Building Code be required by the plans and be properly installed. The primary protection assembly for containment purposes only

shall have approval from the Town of Stedman, the N.C. Building Code, and the North Carolina Department of Environment, Health, and Natural Resources.

4. Responsibility: Consumer

The consumer has the primary responsibility of preventing pollutants and contaminants from entering his potable water system(s) or the public potable water system. The consumer's responsibility starts at the point of delivery from the public potable water system and includes all of his water system(s). The consumer, at his own expense, shall install, operate, test, and maintain approved backflow prevention assemblies as directed by the Town of Stedman. The consumer shall maintain accurate records of tests and repairs made to backflow prevention assemblies and shall maintain such records for a minimum period of three (3) years. The records shall be on forms approved by Town of Stedman and shall include the list of materials or replacement parts used. Following any repair, overhaul, re-piping or relocation of an assembly, the consumer shall have it tested to insure that it is in good operating condition and will prevent backflow. Tests, maintenance and repairs of backflow prevention assemblies shall be made by a certified backflow prevention assembly tester.

5. Responsibility: Certified Backflow Prevention Assembly Tester

When employed by the consumer to test, repair, overhaul, or maintain backflow prevention assemblies, a backflow prevention assembly tester will have the following responsibilities.

The tester will be responsible for making competent inspections and for repairing or overhauling backflow prevention assemblies and making reports of such repair to the consumer and responsible authorities on forms approved by the Town of Stedman. The tester shall include the list of materials or replacement parts used. The tester shall be equipped with and the competent to use all the necessary tools, gauges, manometers and other equipment necessary to properly test, repair, and maintain backflow prevention assemblies. It will be the tester's responsibility to insure that original manufactured parts are used in the repair or maintenance without prior approval of the Town of Stedman. A certified tester shall perform the work and be responsible for the competency and accuracy of all tests and reports. A certified tester shall provide a copy of all test and repair reports to the consumer and to the Town of Stedman Cross Connection Control Department within ten (10) business days of any completed test or repair work. A certified tester shall maintain such records for a minimum period of three (3) years.

All certified backflow prevention assembly testers must obtain and employ backflow prevention assembly test equipment which has been evaluated and/or approved by the Town of Stedman. All test equipment shall be checked for accuracy annually (at a minimum), calibrated, if necessary, and certified to Town of Stedman as to such calibration, employing an accuracy/calibration method acceptable of Town of Stedman.

All certified backflow prevention assembly testers must become re-certified every two (2) years through an approved backflow prevention certification program.

Section 4: Right of Entry

Authorized representative(s) from Town of Stedman shall have the right to enter, upon presentation of proper credentials and identifications, any building, structure, or otherwise nonresidential property served by a connection to the town's public water supply during normal business hours, or at any time during the event of an emergency, to perform any duty imposed by this Ordinance. Those duties may include sampling and testing of water, or inspections and observations of all piping systems connected to the public water supply. Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with the security guards so that upon presentation of suitable identification, Town of Stedman personnel will be permitted to enter, without delay, for the purposes of performing their specific responsibilities. Refusal to allow entry for these purposes may result in discontinuance of water service.

On request, the consumer shall furnish to the Town of Stedman any pertinent information regarding the water supply system on such property where cross connections and backflow are deemed possible.

The consumer's system should be open for inspection at all reasonable times to authorized representatives from the town to determine whether unprotected cross-connections or other structural or sanitary hazards, including violations of this chapter, exist. Refusal to allow entry for these purposes shall result in enforcement action (disconnection of water services, stipulated penalties, and the like). When such a condition becomes known, the consumer will be notified, in writing, to disconnect the unprotected cross-connections within a time period established in this chapter. The degree of protection required and the period of time required for conformance shall be commensurate with the actual or potential degree of hazard to the public potable water supply system.

Section 5: Elimination of Cross Connections: Degree of Hazard

When cross connections are found to exist, the owner, his agent, occupant, or tenant will be notified in writing to disconnect the same within the time limit established by the Town of Stedman. Degree of protection required and maximum time allowed for compliance will be based upon the potential degree of hazard to the public water supply system. The maximum time limits are as follows:

- a. Cross connections with private wells or other auxiliary water supplies – immediate disconnection.
- b. All facilities which pose a health hazard to the potable water system must have a containment assembly in the form of a reduced pressure principle backflow prevention assembly within 60 days.
- c. All industrial and commercial facilities not identified as a "health hazard" shall be considered non-health hazard facilities. All non-health hazard facilities must install, as a minimum containment assembly, a double check valve assembly within 90 days.
- d. If, in the judgment of the Town of Stedman, an imminent health hazard exists, water service to the building or premises where a cross connection exists may be terminated unless an air gap is **immediately** provided, or the cross connection is **immediately** eliminated.
- e. Based upon recommendations from the Town of Stedman, the consumer is responsible for installing sufficient internal isolation backflow prevention assemblies and/or methods (i.e., air

- gap, pressure vacuum breakers, reduced pressure principle backflow prevention assembly, double check valve assembly).
- f. Water mains served by the Town of Stedman but not maintained by the Town of Stedman should be considered cross connections, with degree of hazard to be determined by Town of Stedman. Degree of protection shall be based upon the degree of hazard, as determine by Town of Stedman.
 - g. In the event that Town of Stedman Cross Connection Control Inspector does not have sufficient access to every portion of a private water system (i.e., classified research and development facilities; federal government property) to allow a complete evaluation of the degree of hazard associated with such private water systems, an approved reduced pressure principle assembly shall be required as a minimum of protection.
 - h. No person shall fill special use tanks or tankers containing pesticides, fertilizers, other toxic chemicals or their resides from the public water system except at a location equipped with an air gap or an approved reduced pressure principle backflow prevention assembly properly installed on the public water supply.

Section 6: Installation of Assemblies

- 1. All backflow prevention assemblies shall be installed in accordance with the specifications furnished by the Town of Stedman and/or the manufacturer's installation instructions and/or in the latest edition of the North Carolina Building Code, whichever is most restrictive.
- 2. All new construction plans and specifications, when required by the North Carolina Building Code and the North Carolina Division of Health Services (NCDEHNR), shall be made available to the Town of Stedman for review and approval, and to determine the degree of hazard.
- 3. Ownership, testing, and maintenance of the assembly shall be the responsibility of the customer.
- 4. All double check valve assemblies must be installed in drainable pits wherever below ground installation is necessary, in accordance with detailed specifications provided by the Town of Stedman.
- 5. Reduced pressure principle assemblies must be installed in a horizontal position and in a location in which no portion of the assembly can become submerged in any substance under any circumstances (pit and/or below grade installations are prohibited).

Double check valve assemblies may be installed in a vertical position with prior approval from the Town of Stedman's Cross Connection Control Department provided the flow of water is in an upward direction.

- 6. The installation of a backflow prevention assembly which is not approved must be replaced with an approved backflow prevention assembly.
- 7. The installer is responsible to make sure a backflow prevention assembly is working properly upon installation and is required to furnish the following information to the Town of Stedman's Cross Connection Control Program Department within fifteen (15) days after a reduced pressure principle backflow preventer (RP), double-check valve assembly (DCVA), pressure vacuum breaker (PVB), double check-detector assembly (DCDA), or reduced pressure principle detector assembly (RPDA) is installed.
 - a. Service address where assembly is located

- b. Owner (and address, if different from service address)
 - c. Description of assembly's location
 - d. Date of installation
 - e. Installer (include name, plumbing company represented, plumber's license number, and project permit number)
 - f. Type of assembly, size of assembly
 - g. Manufacturer, model number, serial number
 - h. Test results/report
8. When it is not possible to interrupt water service, provisions shall be made for a "parallel installation" of backflow prevention assemblies. The Town of Stedman will not accept an unprotected bypass around a backflow preventer when the assembly is in need of testing, repair, or replacement.
 9. All consumers to which the cross connection control program applies shall as of November 1, 2023, upon written notification, install the appropriate containment assembly within six (6) months to come into compliance with this ordinance. As of May 1, 2024 all consumers shall follow the time frame listed in item ten (10) below.
 10. The consumer shall, upon notification, install the appropriate containment assembly not to exceed the following time frame:
 - a. Health Hazard – 60 days
 - b. Non-Health Hazard – 90 days
 11. Following installation, all RP, DCVA, PVB, DCDA, and RPDA are required to be tested by a certified backflow prevention assembly tester within ten (10) days.

Section 7: Testing and Repair of Assemblies

1. Testing of backflow prevention assemblies shall be made by a certified backflow prevention assembly tester or may be contracted out to the Town of Stedman Cross Connection Control Department at the customers' expense. Such tests are to be conducted upon installation and annually thereafter or at a frequency established by Town of Stedman's regulations. A record of all testing and repairs is to be retained by the customer. Copies of the records must be provided to the Town of Stedman's Cross connection Control Department within then (10) business days after the completion of any testing and/or repair work.
2. Any time that repairs to backflow prevention assemblies are deemed necessary, whether through annual or required testing or routine inspection by the owner or by the Town of Stedman, these repairs must be completed within a specified time in accordance with the degree of hazard. In no case shall this time period exceed:
 - a. Health Hazard Facilities – 14 days
 - b. Non-Health Hazard Facilities – 21 days
3. All backflow prevention assemblies with test cocks are required to be tested annually or at frequency established by Town of Stedman's regulations. Testing requires a water shutdown usually lasting five (5) to twenty (20) minutes. For facilities that require an uninterrupted supply of water, and when it is not possible to provide water service from two separate meters, provisions shall be made for a "parallel installation" of backflow prevention assemblies.

4. All certified backflow prevention assembly testers must obtain and employ backflow prevention assembly test equipment which has been evaluated and/or approved by the Town of Stedman. All test equipment shall be registered with the Town of Stedman Cross Connection Control Department. All test equipment shall be checked for accuracy annually (at a minimum), calibrated, if necessary, and certified to Town of Stedman as to such accuracy/calibration, employing a calibration method acceptable to Town of Stedman (See Section 2 (5)).
5. It shall be unlawful for any customer or certified tester to submit any record by the Town of Stedman which is false or incomplete in any material respect. It shall be unlawful for any customer or certified tester to fail to submit it Town of Stedman any record which is required by this Ordinance. Such violations may result in any of the enforcement actions outlined in Section 11 of this Ordinance.

Section 8: Facilities Requiring Protection

Approved backflow prevention assemblies shall be installed on the service line to any premises that the Town of Stedman has identified as having a potential for backflow.

The following types of facilities or services have been identified by the Town of Stedman as having a potential for backflow of non-potable water into the public water supply system. Therefore, an approved backflow prevention assembly will be required on all such services according to the degree of hazard present. Other types of facilities or services not listed below may also be required to install approved backflow prevention assemblies if determined necessary by the Town of Stedman. As a minimum requirement, all commercial services will be required to install a Double Check Valve Assembly, unless otherwise listed below.

DCVA = Double Check Valve Assembly

RP = Reduced Pressure Principle Assembly

DCDA = Double Check Detector Assembly

RPDA = Reduced Pressure Detector Assembly

AG = Air Gap

PVB = Pressure Vacuum Breaker

1. Aircraft and Missile Plants: RP
2. Automotive Services Stations, Dealerships, etc.
 - a. No Health Hazard: DCVA
 - b. Health Hazard: RP
3. Automotive Plants: RP
4. Auxiliary Water Systems:
 - a. Approved Public/Private Water Supply: DCVA
 - b. Unapproved Public/Private Water Supply: AG
 - c. Used Water and Industrial Fluids: RP
5. Bakeries:
 - a. No Health Hazard: DCVA

- b. Health Hazard: RP
- 6. Beauty Shops/Barber Shops
 - a. No Health Hazard: DCVA
 - b. Health Hazard: RP
- 7. Beverage Bottling Plants: RP
- 8. Breweries: RP
- 9. Buildings – Hotels, apartment houses, public and private buildings, or other, structures having unprotected cross connections.
 - a. (Under five stories) No Health Hazard: DCVA
 - b. (Under five stories) Health Hazard: RP
 - c. (Over five stories) All: RP
- 10. Canneries, packing houses, and rendering plant: RP
- 11. Chemical plants – Manufacturing, processing, compounding or treatment: RP
- 12. Chemically contaminated water systems: RP
- 13. Commercial car-wash facilities: RP
- 14. Commercial greenhouses: RP
- 15. Commercial sales establishments (department stores, malls, etc.)
 - a. No Healthy Hazard: DCVA
 - b. Health Hazard: RP
- 16. Concrete/asphalt plants: RP
- 17. Dairies and cold storage plants: RP
- 18. Dye works: RP
- 19. Film laboratories: RP
- 20. Fire Systems
 - 1. Systems $\frac{3}{4}$ " (inch) to 2" (inch)
 - a. No Health Hazard: DCDA
 - b. Health Hazard: (Booster Pumps, Foam, Antifreeze Solution, etc.): RP
 - 2. Systems 2 $\frac{1}{2}$ " (inch) to 10" (inch) (or larger)
 - a. No Health Hazard: DCDA
 - b. Health Hazard: (Booster Pumps, Foam, Antifreeze Solution, etc.): RPDA
- 21. Hospitals, medical buildings, sanitariums, morgues, mortuaries, autopsy facilities, nursing and convalescent homes, medical clinics, and veterinary hospitals: RP
- 22. Industrial facilities:
 - a. No Health Hazard: DCVA
 - b. Health Hazard: RP
- 23. Laundries:
 - a. No Health Hazard: DCVA
 - b. Health Hazard: (Booster Pumps, Chemical Systems): RP
- 24. Lawn irrigation systems (split taps):
 - a. No Health Hazard: DCVA
 - b. Health Hazard: (Booster Pumps, Chemical Systems): RP
- 25. Metal manufacturing, cleaning, processing, and fabricating plants: RP

26. Mobile home parks:
 - a. No Health Hazard: DCVA
 - b. Health Hazard: RP
27. Oil and gas production, storage or transmission properties: RP
28. Paper and paper products plants: RP
29. Pest control (exterminating and fumigating): RP
30. Plating plants: RP
31. Power plants: R P
32. Radioactive materials or substances – plants or facilities handling: RP
33. Restaurants:
 - a. No Health Hazard: DCVA
 - b. Health Hazard: RP
34. Restricted, classified, or other closed facilities: RP
35. Rubber plants (natural or synthetic): RP
36. Sand and gravel plants: RP
37. Schools and colleges: RP
38. Sewage and storm drain facilities: RP
39. Swimming Pools: RP
40. Waterfront facilities and industries: RP

All assemblies and installations shall be subject to inspection and approval by the Town of Stedman.

Section 9: Connections with Unapproved Sources of Supply

1. No person shall connect or cause to be connected any supply of water not approved by the North Carolina Department of Environment, Health, and Natural Resources to the water system supplied by the Town of Stedman. Any such connections allowed by the Town of Stedman must be in conformance with the backflow prevention requirements of this Ordinance.
2. In the event of contamination or pollution of a public or consumer potable water system, the consumer shall notify the Town of Stedman immediately in order that appropriate measures may be taken to overcome and eliminate the contamination or pollution.

Section 10: Fire Protection Systems

1. All connections for fire protection systems connected with the public water system, two (2) inches smaller, shall be protected with an approved double check valve assembly as a minimum requirement. All fire systems using toxic additives or booster pumps shall be protected by an approved reduced pressure principle assembly at the main service connection.
2. All connections for fire protection systems connected with the public water system greater than two (2) inches shall be protected with an approved double check detector assembly as a minimum requirement. All fire protection systems using toxic or hazardous additives or booster pumps shall be protected by an approved reduced pressure principle detector assembly at the main service connection.

3. All existing backflow prevention assemblies two and one-half (2 ½) inches and larger installed on fire protection systems (that were initially approved by the Town of Stedman) shall be allowed to remain on the premises, as long as they are being properly maintained, tested and repaired as required by this Ordinance. If, however, the existing assembly must be replaced (once it can no longer be repaired), or in the event of proven water theft through an unmetered source, the consumer shall be required to install an approved double check detector assembly or reduced pressure principle detector assembly as required by this provision.

Section 11: Enforcement

1. The owner, manager, supervisor, or person in charge of any installation found not to be in compliance with the provisions of this Ordinance shall be notified in writing with regard to the corrective actions(2) to be taken. The time for compliance shall be in accordance with Section 5.
2. The owner, manager, supervisor, or person in charge of any installation which remains in non-compliance after the time prescribed in the initial notification, as outlined in Section 5 shall be considered in violation of this Ordinance, and may be issued a civil citation by the Town of Stedman. Said citation shall specify the nature of the violation and the provision(s) of this Ordinance violated, and further notify the offender that the civil penalty for said violation is as set forth in paragraph (3) below and is to be paid to the Town of Stedman at the office of the Town of Stedman, 5110 Front Street, Stedman, North Carolina, within thirty (30) days.

If the penalty prescribed herein is not paid within the time allowed, the Town of Stedman may initiate a civil action in the nature of a debt and recover the sums set forth in paragraph (3) below plus the cost of the action.

3. If, in the judgment of Town of Stedman, any owner, manager, supervisor, or person in charge of any installation found to be in non-compliance with the provisions of this Ordinance, neglects their responsibility to correct any violation, it may result in discontinuance of water service until compliance is achieved.
4. Failure of a customer or certified tester to submit any records required by this Ordinance, or the submission of falsified reports/records may result in a civil penalty of up to \$1000.00 per violation. If a certified backflow prevention assembly tester submits falsified records to Town of Stedman, the Town of Stedman shall take the necessary actions to revoke certification to test backflow prevention assemblies within the potable water system for a time period not to exceed one (1) year. The tester will then be required to complete an approved certification course to acquire a new certification. Falsification made to records/reports after becoming re-certified shall result in the permanent revocation of backflow testing certification, in addition to a civil penalty (as stated herein).
5. Enforcement of this program shall be administered by the Town Clerk of the Town of Stedman or his authorized representative.
6. Request for extension of time shall be made in writing to the Town Clerk of the Town of Stedman or his authorized representative. All other appeals shall be made in accordance with the following procedures:

- A. **Adjudicatory Hearings.** A customer assessed a civil penalty under this section shall have the right to an adjudicatory hearing before a hearing officer designated by the Town Clerk of Town of Stedman upon making written demand, identifying the specific issues to be contended, to the Town Clerk of Town of Stedman within 30 days following notice of final decision to assess a civil penalty. Unless such demand is made within the time specified herein, the decision on the civil penalty assessment shall be final and binding.
- B. **Appeal Hearings.** Any decision of the Town of Stedman hearing officer made as a result of an adjudicatory hearing held under Paragraph (A) of this Section may be appealed by any party; to the Town of Stedman Board of Commissioners upon filing a written demand within the time specified herein shall bar further appeal. The Town of Stedman shall make a decision on the appeal within 90 days of the date the appeal was filed and shall transmit a written copy of its decision by registered or certified mail.
- C. **Official Record.** When a final decision is issued under Section (B) above, the Town of Stedman shall prepare an official records of the case that includes:
 - 1. All notices, motions, and other like pleadings;
 - 2. A copy of all documentary evidence introduced;
 - 3. A certified transcript of all testimony is taken and not transcribed, then a narrative summary of any testimony taken.
 - 4. A copy of the final decision of the Town of Stedman.
- D. Any customer against whom a final decision of the Town of Stedman is entered, pursuant to the hearing procedure under Section (B) above, may appeal the order or decision by filing a written petition for judicial review within 30 days after receipt of notice by certified mail of the order or decision to the General Court of Justice of Cumberland County or of the county where the order or decision is effective, along with a copy to the Town of Stedman.

Within 30 days after receipt of the copy of the petition of judicial review, the Town of Stedman shall transmit to the reviewing court the original or a certified copy of the official record, as outlined in Section (C) above.

Section 12: Limitation of Liability

The town shall not be held liable, for any cause, for failure to detect any containment assembly failing to operate adequately, or failure to identify any specific hazard, which may result in contamination of its public water supply, nor shall this chapter diminish the responsibility of any owner from whose property a contamination of the public water supply may originate.

(CONTINUED ON NEXT PAGE)

Section 13: Adoption

This Ordinance shall be in full force and effect upon its approval. **ADOPTED** this the 5th day of October 2023.





Martin Jones, Mayor

ATTEST:



Connie Veeder, Town Clerk