



## Request for Termination of Service

Please send request at least 48 hours in advance.

Name: \_\_\_\_\_ Date of request: \_\_\_\_\_

Utility Account number: \_\_\_\_\_

Service Address: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Date of termination: \_\_\_\_\_

Signature: \_\_\_\_\_

If there is a deposit on your utility account, the deposit will be applied to your final bill. If there is any deposit remaining, a check will be mailed to the provided forwarding address. If there is not a deposit on your account, your final bill will be mailed to the provided forwarding address.

----- Office use only -----

Final meter reading: \_\_\_\_\_

Deposit refund (if any): \_\_\_\_\_