



## STEDMAN BOARD OF COMMISSIONERS MEETING

### AGENDA

AUGUST 7, 2025 @ 7:00 P.M.

REGULAR MEETING

STEDMAN TOWN HALL

5110 Front Street, Stedman, NC

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#### 1. CALL TO ORDER

#### 2. INVOCATION & PLEDGE OF ALLEGIANCE

#### 3. ADOPTION OF AGENDA –*Addition or Deletion*

(All additions, add to New Business, requires majority vote of Board to consider)

**POTENTIAL ACTION:** Motion to adopt the agenda

#### 4. CONSENT AGENDA-

Items on the consent agenda are considered routine or have been thoroughly discussed previously. A member of the Board of Commissioners may request that an item be removed from the consent agenda for further discussion under New Business or at a later time.

- a.) Approval of July 10, 2025 – Regular Meeting Minutes
- b.) Approval of July 18, 2025 – Emergency Meeting Minutes

**POTENTIAL ACTION:** Motion to adopt the Consent Agenda as presented or as amended

#### 5. PRESENTATIONS – None

#### 6. PUBLIC HEARING – None

**POTENTIAL ACTION:**

#### 7. PUBLIC COMMENT

*Each speaker is asked to limit comments to 3 minutes and the total comment period will be 15 minutes or less. Anyone desiring to speak must sign up with the Town Clerk by 6:55 p.m. The Board will not take action on an item that is presented during the Public Forum.*

#### 8. OLD BUSINESS –

- a. Update on Fire Flow Issues
- b. Update on KRG Sewer Repair
- c. Update on Alcohol Sales Referendum

#### 9. NEW BUSINESS –

- a. Approve Meyers Engineering, PLLC for On-Call Engineering Services

**POTENTIAL ACTION:** Motion to approve Meyers Engineering, PLLC quote for on-call engineering services.

- b. Approve Removing Section 8 Prohibition from the Town Charter

**POTENTIAL ACTION:** Motion to adopt Resolution #2026-1

- c. Approval of Application for WEX Fleet Card Program

**POTENTIAL ACTION:** Motion to approve applying for WEX Fleet Cards for the town

- d. Approve Purchase of New Desk for Front Office

**POTENTIAL ACTION:** Motion to approve the purchase of new desk

- e. Discussion and Approval of Installation of Driveway for Tractors to Enter Land off Magnolia Church Rd.

**POTENTIAL ACTION:** Motion to approve the installation of a driveway off Magnolia Church Road entering property PIN#0496010420000.

## **10. CLOSED SESSION- None**

## **11. STAFF REPORTS/BOARD OF COMMISSIONERS**

- a. Town Clerk Report
- b. Chief of Police Report
- c. Stedman Fire Department-
- d. Code Enforcement Report-see report
- e. Planners Report
- f. Mayor & Board of Commissioners

## **12. ADJOURNMENT**



**MINUTES OF THE TOWN OF STEDMAN BOARD OF COMMISSIONERS**  
**July 10, 2025-----7:00 PM**  
**REGULAR MEETING**

**MEMBERS PRESENT**

Mayor Martin L. Jones, Commissioner Wood, Commissioner Vogt, Commissioner Lee, Commissioner Pirro and Commissioner Horne

**STAFF PRESENT**

Connie Veeder/Town Clerk, Whitney Barlow, Chief Jackson, and Attorney Donald Hudson

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Jones led the Invocation and the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Mayor Jones requested an addition 9g. Lot Rezoning Proposal to the agenda. Commissioner Lee made a motion to adopt the July 10th proposed agenda with the addition and Commissioner Wood seconded the motion and the board voted unanimously to adopt July 10, 2025 proposed agenda.

**CONSENT AGENDA**

- a.) Approval of June 5, 2025 – Regular Meeting Minutes

Commissioner Pirro made a motion to adopt the June 5<sup>th</sup> Regular Meeting Minutes and Commissioner Vogt seconded the motion. Motion passed unanimously by the board.

**PRESENTATIONS** – None

**PUBLIC HEARING-** None

**PUBLIC COMMENT** –

Michelle Currie spoke to the board concerning the town's Ordinance Related to the Keeping of Livestock. She is concerned and annoyed about one of her neighbors that has a rooster, chickens, goats, and dogs that roam through the neighborhood. She stated that she is concerned because she has not heard from anyone about correcting the problem.

**OLD BUSINESS**

- a) Fire Flow Update for Creekside- The Town Clerk and the Mayor are meeting with a potential engineering firm tomorrow at 10 am at the town hall to discuss this issue.
- b) Update on KRG Sewer Repair- The town is continuing the process of finding funding for the repair of the sewer.

- c) Update on Alcohol Sales Referendum- Attorney Hudson stated that he had asked for a closed session on this topic but the Town Clerk had added it on the agenda. The attorney then asked the board if they preferred the discussion be held in a closed session or in open session. The board voted unanimously to discuss this matter in open session. The discussion of this referendum started with Mr. Hudson, town attorney, presenting two copies of potential referendums to be added to the election ballot. The board discussed how confusing the documents were when they read them and decided that changes needed to be made to make it as clear as possible to the voters that they were only voting to give the town board a census of what the voters would like to see for the town. The town clerk had shared email correspondence from the ABC Commission concerning the only vote that needed to take place was the vote to change the town charter by removing the section on prohibition due to the fact that Cumberland County has previously passed all types of the sale of alcohol. The board asked to make specific changes to the wording of one of the referendums to send to the election board to be placed on the election ballot in November. Commissioner Vogt made a motion but it was inaudible. An emergency meeting was called on Friday, July 18<sup>th</sup> at 12 noon to discuss the inaudible motion and reapprove the decision. See emergency meeting minutes.

#### **NEW BUSINESS –**

- a.) Approve Copier Lease for Police Department- An additional lease agreement was presented to the board from Systel Office Copiers, a vendor we currently deal with for the town hall copiers. The lease will cost \$106.88 per month. Commissioner Wood made a motion to approve the new lease agreement and Commissioner Lee seconded the motion. The board voted unanimously to approve the lease agreement.
- b.) Approve Case #REV-25-0012 Stedman Baptist Church Storage Building Site Plan- Timothy Doersam presented the site plans for the new storage building at Stedman Baptist Church. Commissioner Wood made a motion to approve the site plan and Commissioner Pirro seconded the motion. The board voted unanimously to approve the site plan.
- c.) Approve Purchase of 2000 Peterbilt Single Axle Dump Truck- Pictures of the dump truck were given to each commissioner. The truck has 228379.4 miles. It is a C7CAT, 9 speed truck. The owner is willing to have the truck checked and any repairs completed before we pick it up. The asking price is \$18,000. Commissioner Horne made a motion to approve the purchase of the Peterbilt Dump Truck and Commissioner Wood seconded the motion. The board voted unanimously to approve the purchase of the dump truck.
- d.) Potential Commercial Development at the Corner of Magnolia Church and Hwy. 24. There are two parcels of land at this area in this discussion. One of the parcels is currently annexed into the town limits and the other is not at this time. The developer who called and inquired about the annexation asked for an annexation application. The main discussion of these properties is the fact that water and sewer lines do not run down Magnolia Church Road. According to our ordinance the town would be responsible for the cost of running sewer and water lines down the road to this property. The board discussed this matter further and decided that the matter would need to be discussed with

an engineer. The town clerk stated she would mention it at the meeting tomorrow with the engineer.

- e.) Storm Preparation/Powell Bill Funds- Discussion was had by the board about potential cleanup work that could possibly be completed ahead of any major storms or hurricanes. Specific areas need to be identified and acquire quotes from vendors to be able to use Powell Bill funds for the work. The NCDOT needs to be contacted about problem areas on our state roads.
- f.) Preliminary Layout of Park Renovations for PARTF Grant- A digital drawing with potential plans for the upgrade to Ernest Freeman Park was shared with the board. More information will be forth coming as the time to begin the grant application.
- g.) Lot Rezoning Proposal on Jaycee Street- A map of the property was shared with the board and a discussion of the owners filing to combine some of the lots to meet the 75 foot ordinance requirement. The map and contact information will be shared with Timothy Doersam at the county for this rezoning.

**CLOSED SESSION:** None

**STAFF REPORTS/BOARD OF COMMISSIONERS**

- a) Town Clerk's Report – The grant for the police department was completed for \$181,000 +. We should hear sometime in October about the award.
- b) Chief of Police Report – Chief Jackson reported seven incidents 2 felony drug arrests, 152 grams of marijuana seized, 25 citations and 2 DWIs. 2026 police department calendar. The department will receive 300 calendars and \$1000 grant.
- c) Stedman Fire Department- Gun raffle, Fall fundraiser October 4th
- d) Code Enforcement – Copy of report given to board
- e) Planners Report – None
- f) Mayor and Board of Commissioners –The board asked that the staff check into fuel cards.

**ADJOURNMENT**

A motion was made by Commissioner Horne to adjourn the meeting and seconded by Commissioner Lee to adjourn the July 10, 2025 meeting at 8:05 pm.

MINUTES OF THE TOWN OF STEDMAN BOARD OF COMMISSIONERS  
July 18, 2025-----12 NOON  
EMERGENCY MEETING

MEMBERS PRESENT

Mayor Martin L. Jones, Commissioner Mark Lee, Commissioner Louis Wood and Commissioner Billy Horne

STAFF PRESENT

Town Clerk Connie Veeder  
Kimberly Moffett – Mid Carolina Council of Government

**This Emergency meeting of the Mayor and Board of Commissioners was held to discuss and act on the following matters:**

NEW BUSINESS

1. Commissioner Vogt contacted the town clerk and stated that he had made a motion to change the town charter to remove section 8: Prohibition and the motion passed. After the town clerk listened to the recording from the meeting on July 10<sup>th</sup>, the motion was inaudible on the recording and the clerk had to call an emergency meeting to have the board listen to the recording and make a new motion for the item.  
Commissioner Lee made a motion to proceed with placing the referendum for the people to vote for or against alcohol sales in the town of Stedman on the ballot. Commissioner Wood seconded the motion and the board in attendance voted unanimously for the motion.

ADJOURNMENT

Commissioner Horne made a motion to adjourn the emergency meeting of the Mayor and the Board of Commissioners and Commissioner Lee seconded the motion. The meeting was adjourned at 12:10 pm.



July 12, 2025

Mrs. Connie Veeder  
Town Clerk, Finance Officer  
Town of Stedman  
5110 Front Street  
Stedman, NC 28391

Re: Proposal for On-Call Engineering Services

Dear Mrs. Veeder,

Meyers Engineering, PLLC is pleased to submit this proposal for on-call engineering services for the Town of Stedman. Our 30 years of engineering and Utility System Management experience including positions held as the Morrisville Town Engineer, Fuquay-Varina Town Engineer, the Town of Fuquay-Varina Public Utilities Director, and HRW Assistant Utility Director could be of value to the Town of Stedman.

**Scope of Services**

Meyers Engineering can provide a variety of municipal civil engineering services, some of the more common which are listed below:

- Municipal transportation and utility master planning and area studies
- Water distribution, sewage collection, transportation improvement, storm drainage system, and multi-modal transportation preliminary engineering, design, and construction management services
- Development plan review for conformance with Town specifications and master plans, applicable State regulatory requirements, and good engineering practice to minimize future maintenance costs.
- Assistance with developer Infrastructure Agreements and Development Agreements.
- Capital Improvement Planning and Budgeting
- Enterprise Fund long multi-year budget model to balance revenue projections and operational, capital equipment, capital project, and debt service expenditures
- Citizen concern investigations and resolution recommendations
- Standard specifications and details updates

**Time of Services**

Time of services will be agreed upon at by the Town of Stedman and Meyers Engineering at time of request for services.

The term of the On-Call Engineering Proposal, if accepted, shall be for the remainder of the Town of Stedman fiscal year from the date of proposal acceptance.

**Compensation**

Compensation shall be based on the attached Fee Schedule. As services are requested, a budget shall be provided to the Town of Stedman and the budgeted amount shall not be exceeded without written authorization.

For services requiring an extended effort, a lower unit rate may be negotiated or a fixed fee agreed upon.

**Reimbursable Expenses**

Reimbursable expenses such as reproduction costs, mileage, shipping, subcontractor fees shall be billed at actual costs plus 10% and for mileage will be billed at the US Internal Revenue Service mileage rate. Meyers Engineering understands that reimbursable expenses can present an unforeseen cost for any project, therefore for any services a “not to exceed” budget for reimbursable expenses will be agreed upon beforehand.


**Terms and Conditions**

Meyers Engineering has included a copy of its standard Terms and Conditions (Exhibit I) with this proposal and by incorporation makes it a contractual obligation along with the scope of this Proposal.

**Acceptance**

If this scope of services and terms and conditions of this Proposal meets with your approval, please indicate your acceptance by signing this proposal and returning one signed copy.

**Meyers Engineering, PLLC**  
5708 Carriage Park Court  
Fuquay-Varina, North Carolina 27526

  
\_\_\_\_\_  
Jay Meyers, PE, President

**Town of Stedman**  
5110 Front Street  
Stedman, NC 28391

\_\_\_\_\_  
Martin L. Jones, Jr. Mayor

***PREAUDIT STATEMENT:*** *This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act (NC G.S. 159-28(a)).*

Signature of Finance Officer: \_\_\_\_\_

Printed Name: Connie Veeder, Town Clerk/Finance

Date: \_\_\_\_\_

Attachments: 2025-2026 Fee Schedule  
Terms and Conditions



## Meyers Engineering Fee Schedule

July 2025 – June 2026

Principal Engineer	\$175/hour
Senior Project Engineer	\$160/hour
Senior Project Manager	\$150/hour
ORC Services	\$130/hour
Project Engineer	\$125/hour
GIS Analyst	\$125/hour
CAD Technician	\$105/hour
Office Administrator	\$75/hour
Mileage	US IRS Rate
Sub-Consultants	Cost + 10%
Expenses	Cost + 10%

## EXHIBIT 1

### TERMS AND CONDITIONS

Meyers Engineering, PLLC

1. **REFERENCE:** Meyers Engineering, PLLC, a North Carolina Professional Limited Liability Company doing business at 5708 Carriage Park Court, Fuquay-Varina, North Carolina 27526 in the County of Wake, will hereinafter be referenced as ME. The Town of Stedman will hereinafter be referred to as CLIENT.
2. **STANDARD OF CARE:** Services provided by ME under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of this profession currently practicing under similar conditions. No other representation is expressed or implied, and no warranty or guarantee is included in this Agreement, or in any report, opinion document, or otherwise.
3. **CHANGE OF SCOPE:** The scope of services set forth in the CONTRACT is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by CLIENT. For some projects involving conceptual or process development services, the scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that the scope must be redefined. CLIENT acknowledges that in such instances, the scope of the project and compensation therefore may need to be amended. Should the parties be unable to agree on the change of scope and/or price, then either party shall have the right to terminate this Agreement without further notice to the other party.
4. **TERMINATION/SUSPENSION:** Either party may terminate this Agreement, with or without, upon 30 days written notice to the other party. CLIENT shall pay ME for all Services rendered prior to termination, all reimbursable expenses, plus any expenses of termination.
5. **DEFAULT:** In the event either party defaults in its obligations under the Agreement (including CLIENT'S obligation to make the payments required hereunder), written notice shall be given to the defaulting party identifying the default, and granting 7 days to the defaulting party to cure such default completely, or to commence such cure and diligently continue the same. Failure of the default party to cure such default or commence the cure within such time limit, shall entitle the non-defaulting party to terminate this Agreement without further notice. In the event of termination by ME as a result of CLIENT's default and failure to cure the same, ME shall be entitled to be paid for all services rendered prior to termination, all reimbursable expenses, plus any expenses of termination.
6. **INDEMNIFICATION:** CLIENT shall indemnify and hold harmless ME and all its personnel from and against any and all claims, damages, losses, and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss, loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the CLIENT or anyone directly or indirectly employed by the CLIENT (except ME). ME shall indemnify and save CLIENT harmless from and against loss, damage, injury, costs (including attorney's fees and cost of investigation), or liability to the extent arising from the negligent acts and omissions of each other and their respective employees, subcontractors, and agents acting in the course and scope of their employment.
7. **LIMITATIONS OF LIABILITY:** No employee or agent of ME shall have individual liability to CLIENT. CLIENT agrees that, to the fullest extent permitted by law, ME's total liability to CLIENT for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the services encompassed by this Agreement from any causes including, but not limited to, ME negligence, errors, omissions, strict liability, breach of contract, breach of warranty, and whether claimed directly or by way of contribution shall be limited to \$250,000 under this Agreement.
8. **CONSTRUCTION REVIEW:** If construction administration and review services are requested by the CLIENT, CLIENT agrees to hold ME harmless from any claims resulting from performance of construction-related services by persons other than ME, and CLIENT acknowledges that such administration, review, or interpretation of construction documents by ME shall not relieve the related contractor from liability in regard to his duties and responsibilities for compliance with the engineering standards for the project.
9. **JOB SAFETY:** CLIENT acknowledges the services provided by ME do not include responsibility for inspection of safety conditions on the job site, and ME shall not, as permitted by law, be responsible for inspecting, viewing, or looking for potential job safety violations or notifying CLIENT of the same.
10. **OPINIONS OF CONSTRUCTION COSTS:** Any opinion of construction costs prepared by ME is supplied for the general guidance of the CLIENT only, and CLIENT recognizes that such opinion is based upon limited information, is intended as an estimate only, and is dependent upon various outside factors. Since ME has no control over competitive bidding or market conditions, ME cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to CLIENT, and ME shall not be responsible for any difference between ME's opinion and estimated or actual construction costs.
11. **HIDDEN CONDITIONS:** ME shall not be responsible for the existence of any Hidden or Concealed Conditions, nor any damage to persons or property resulting therefrom, the existence of which was unknown to ME and could not have easily become known by reasonable visual observation.



## EXHIBIT 1

### TERMS AND CONDITIONS

Meyers Engineering, PLLC

12. **OWNERSHIP OF DOCUMENTS:** All reports, drawings, plans, files, including CADD files, computer generated documents, or any other documents produced by ME as part of this Agreement shall remain the property of ME and may not be used by CLIENT for any other purpose or project without the written consent of ME. In the event CLIENT uses any ME generated documents without written consent of ME, CLIENT shall hold ME harmless from and against any and all claims, damages, losses, and expenses related to or attributed to the unauthorized use of such documents. All reports, drawings, plans, contracts, or other documentation provided by CLIENT to ME for purposes of this Agreement shall not be provided by ME to any other third party without CLIENT'S consent.
13. **ASSIGNMENT AND SUBCONTRACTING:** This Agreement shall not be assigned by either party without the prior written approval by the other. ME may, however, subcontract portions of the services to a qualified subcontractor without prior approval of CLIENT.
14. **DISPUTE RESOLUTION:** All claims, disputes, and other matters in question between the parties to this Agreement, arising out of or relating to this Agreement or the breach thereof, shall be decided by a court of competent jurisdiction.
15. **ATTORNEY FEES:** In the event that action is brought to enforce the terms of this Agreement then each party shall bear its own costs and attorney fees.
16. **AMENDMENT:** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
17. **NO WAIVER:** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.
18. **SEVERABILITY:** The various terms, provisions, and covenants, herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
19. **FORCE MAJEURE:** Obligations of either party under this Agreement shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to, strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any governmental body or instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.
20. **GOVERNING LAW:** This Agreement shall be governed and construed in accordance with the laws of the State of North Carolina.

**RESOLUTION OF THE STEDMAN BOARD OF COMMISSIONERS  
REQUESTING A LOCAL ACT  
TO REVISE THE CHARTER OF THE TOWN OF STEDMAN**

WHEREAS, the Town Charter of the Town of Stedman was last revised by the North Carolina General Assembly in 1953; and

WHEREAS, there is a portion of the Town Charter language the Stedman Board of Commissioners would like to remove; and


WHEREAS, the Stedman Board of Commissioners believes it would be in the best interest of the citizens of Stedman to update the Town Charter by removal of the following portion of the Town Charter;

**PROHIBITION - Section 8: That no spirituous, vinous, or malt liquors shall be manufactured or sold within the corporate limits of said town.to reflect the current state of the law; and**


WHEREAS, the Stedman Board of Commissioners respectfully requests the local legislative delegation from Cumberland County to submit this Local Act to the North Carolina General Assembly for its consideration and approval.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Commissioners for the Town of Stedman requests the General Assembly of the State of North Carolina, during its 2025 General Session, to enact the appropriate legislation amending the Town of Stedman Charter by removing Section 8 language as above.


Duly adopted this the 7<sup>th</sup> day of August, 2025 while in regular session.

  
Martin L. Jones, Jr.  
Mayor

ATTEST:

  
Connie Veeder  
Town Clerk

*This is being signed  
in Protest*

  
8-7-2025

# STATE OF NORTH CAROLINA FLEET CARD PROGRAM



CONTRACT NO. 450G

## BETTER SAVINGS

**Get monthly rebates** based on gallons purchased

**Use electronic billing** to reduce administrative costs

**Participation is FREE** — no enrollment, setup, or card fees

## BETTER SECURITY

**Manage spending** with purchase limits you control

Use Driver IDs at the pump to **help prevent fraud and misuse**

## BETTER ACCOUNTING

**Track spending online** and see fuel grade, cost per gallon, and sales tax for every purchase

**Download monthly reports** including exception reporting

**Tax exemption and reporting** available for qualified fleets

## A BETTER EXPERIENCE



## APPLY TODAY

State of North Carolina Fleet Card Contract No. 405G

# FUEL ANYWHERE. SAVE EVERY DAY.

Accepted at 95% of fuel stations nationwide.

## ACCEPTING FUEL SITES

AC & T	Halley's	Quality Oil
Aloha	Handy Andy's	Quik Mart
Aviation	Huck's	Road Ranger
Bell Gas	ICO	Robinson Oil
Bigfoot	Ideal	Rotten Robbie
Capital City	Inter City	Royal Farms
Carousel	Johnson & Dixon	Rutters
Certified	Kenyon	Rymes 24
City Garage	King Soopers	SC Fuels
Cogos	Koch	Smokers Express
Crystal Flash	Kramer	Sprint
Cumberland Farms	Krause	Stewarts Shops
D & D Oil	Kum & Go	Taylor Foods
Dairy Mart	Kwik Pantry	TCI
Depot	Lil Champ	Thorntons
Drivers Traveler	Lucky Stop	TOTAL
Dynamic Mart	M & H	Town&Country
Economy	Mac's Stores	Trade Mart
Eddins Walcher	McClure Oil	Trade Oil
Enmark	MFA Oil	Tripair Oil
Express Stop	Mr. Cut Rate	US Oil
Family Express	Multi Serv	USCO
Farstad	NAPA	Valley Dairy
Fast Track	Novus	Weigel Store
Fauser Oil	NU-Way	Wesco
FFP	Oasis	Williams Travel
Flash Foods	O'Connor	Xtra Fuels
Food Chief	OK Petroleum	Zip Mart
Fuel Mart	Pantry	
Gas America	Petro King	Card acceptance is
Giant	Petro Stop	subject to independent
Git-n-Go	PRIDE	participation and
Global	Pure	subject to change
Grow Mark	Qik NEZ	without notice.



## ACCEPTING SERVICE SITES

American LubeFast	Dodge BusinessLink™	Netcost Auto Glass
Big O Tires	(limited participation)	Tire Centers Inc
Daimler/Chrysler	GM Goodwrench	Wash Depot
Diamond/Triumph	(limited participation)	...and many regional
Auto Glass	Harmon Glass	and independent
		locations nationwide.



## PURCHASE CONTROLS

# TIGHTER CONTROL OVER SPENDING

## Enforce purchasing policies for piece of mind

The WEX fleet card offers a suite of control and alert tools that let you know **where, when, what,** and **how much** is being spent. Managed through our industry leading **WEX Online®** account management tool, these powerful tools provide actionable purchase policy enforcement capabilities.

### PRODUCT TYPE CONTROLS

When the card is swiped, merchant product codes automatically compare the purchase against pre-set card profile limits. If the product types are allowed and the set limits have not been exceeded, we authorize the transaction, and the merchant completes the sale. If the card is beyond the limits, it will be declined.

You can set overall limits for all purchases for a specific time period — daily, weekly, twice monthly, or monthly; and your fleet's total purchases for that period — transactions per period, dollars per period and gallons/units per period.

### PUMP SHUT-OFF FEATURE

WEX now offers a powerful **pump shut-off feature\*** to assist you with enforcement of policies. When a driver exceeds your pre-set limits, the pump will shut off. This feature is available at most major retail fuel brands.



### REAL TIME ALERTS

This control generates an alert detailing a purchase that is beyond your pre-set alert values. Choose to be notified by email or text, and make quick decisions on how best to deal with the situation at hand.

\*Visit [www.wexc.com/pumpshutoff](http://www.wexc.com/pumpshutoff) for list of accepting merchants.

## WEX CONTROLS



By hours of day



By days of the week



Dollars per day/week



Dollars per transaction

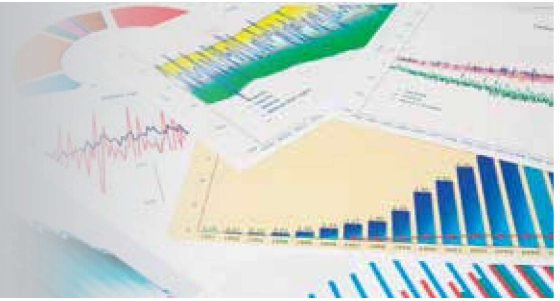


Product category



## WEX ONLINE® REPORTING

### Specialized reports put facts in your hands



**WEX Online®** offers a suite of reporting capabilities. Our specialized fleet management reports give you the power to save money, cut administrative time, comply with tax regulations, and more.

### STANDARD AND CUSTOM REPORTS

**WEX Online®** offers both standard and custom reports, so you get the type of information you need.

#### EXAMPLES:

**Purchase Activity Report (PAR)** — compile information on all fueling and maintenance purchases made with the WEX Universal Fleet card — for hundreds of vehicles or just a few.

**Premium Custom Reports** — select your criteria to generate ad hoc, real-time reports: Exception, Transaction Summary, and Transaction Detail reports. Export these reports directly into your own spreadsheet, to easily analyze and share your data.

**Summary Reports** — use our Financial Summary, Site Summary and Exception Summary reports to manage your vehicle-related expenses and plan your fleet budget.

**Tax Exemption Reports** — for qualified tax-exempt fleets, monthly report packages provide tax information at both the transaction and summary level, and will include all tax exemptions that can be applied to your account under our program.

**Minority and Women-Owned Businesses Report (MWOBE)** — a quarterly report, summarizing by fleet account and month, transactions, gallons and dollars spent at MWOBE fuel and service locations.

### FAST FACTS





# MANAGE YOUR ENTIRE FLEET ONLINE

## WEX Online® is your fleet management portal



**WEX Online®** is a cutting-edge web-based tool that provides you access to view and manage every detail of your fleet card program. We created the site to put information at your fingertips 24/7 so you can take action as needed.

### PROFILE MANAGER

The profile manager allows you to establish purchase control profiles for individuals, groups of drivers, vehicles and more. Set rules for how the card can be used, how often, and when. Add spend limits for fuel, service, parts, and general merchandise. Your rules will be embedded in the respective cards — if a transaction exceeds your limits, the system will decline the purchase. You set the control limits. We enforce them.

### EXPENSE MANAGEMENT TOOLS

**WEX Online®** makes it easy to manage your fleet spend in one central place. Set up profiles, billing, and reporting functions, limits, and restrictions. Add custom fields and assign codes, such as General Ledger (GL). Run queries on purchase transactions, vehicles and drivers.

### FUEL PRICE MAPPING

Our **Fuel Site Locator** combines fuel transaction data with Google Maps™ to help drivers find current best prices by city, state, zip, fuel type, PPG, or brand. Find the lowest cost fuel stations with our fuel price mapping technology, which updates prices hourly. Our **Octane mobile version** is free, and gives drivers access on the road.



## Your cart (3)

[Email This Cart](#)

Need Help? Call [1 \(888\) 986-2544](tel:18889862544) or [Chat Now](#)



### L-Shape Electric Standing Desk 80x80

Finish: Reclaimed Wood/Slate  
In stock, Free standard shipping

[Add to List](#)

[Edit](#)

X

Each:  
\$1,499.00

Quantity:

Total:  
\$1,499.00



### Power Hub

Finish: Black  
In stock, Free standard shipping

[Add to List](#)

[Edit](#)

X

Each:  
\$109.00

Quantity:

Total:  
\$109.00



### Desk Drawer

Finish: Slate  
In stock, Free standard shipping

[Add to List](#)

[Edit](#)

X

Each:  
\$99.00

Quantity:

Total:  
\$99.00



### BUY WITH CONFIDENCE

New item purchases on [vari.com](http://vari.com) come with our 30-Day Better Workday Guarantee

## HAVE A PROMO CODE?

[What's this?](#)

Enter Promo Code

APPLY

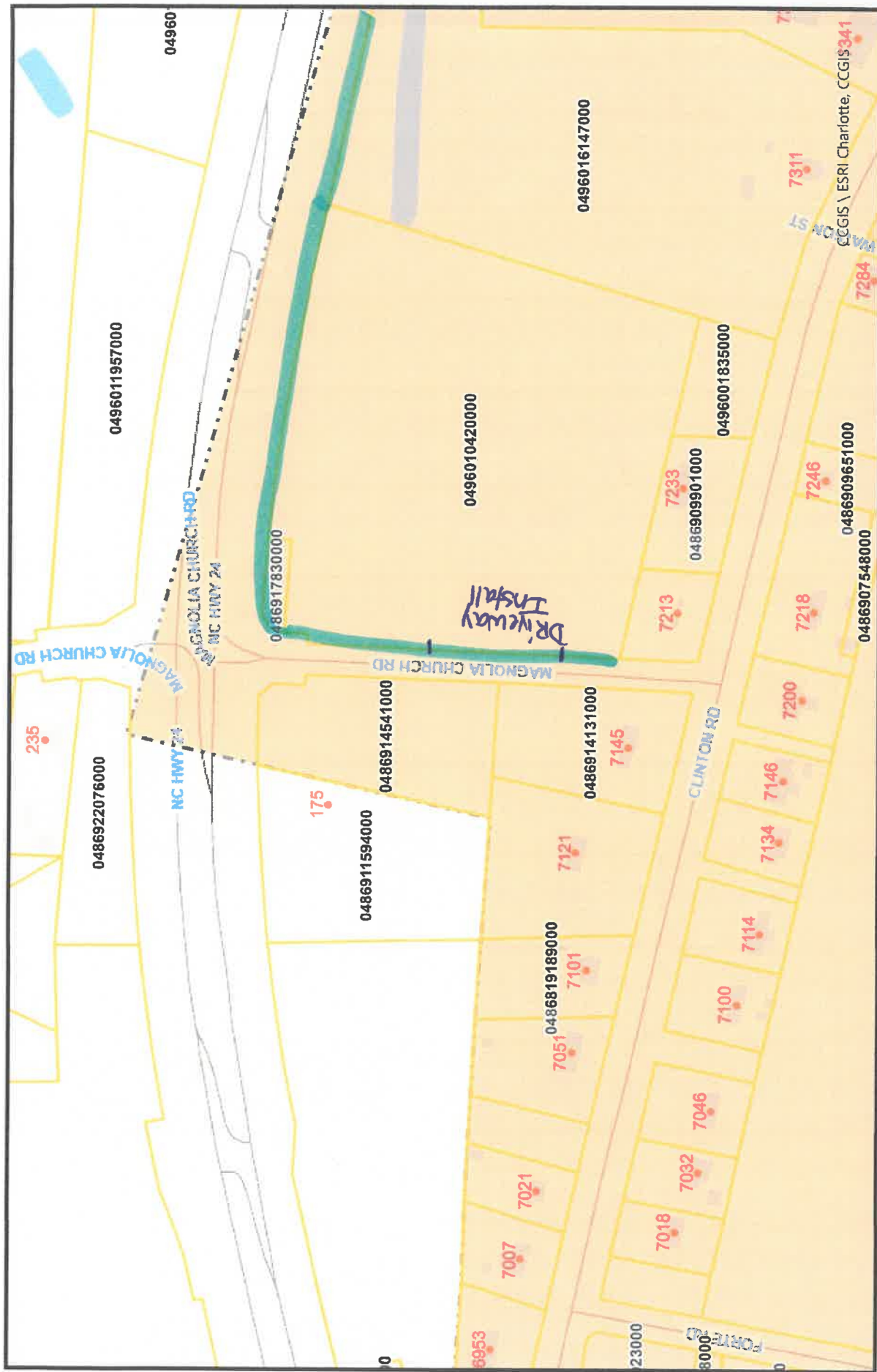
Subtotal	\$1,707.00
Sales Tax	\$0.00
Shipping	FREE*
<b>Estimated Total</b>	<b>\$1,707.00</b>
<b>Estimated Total</b>	<b>\$1,707.00</b>

CHECKOUT

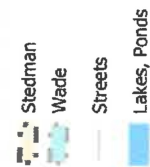
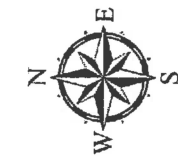
EXTRA \$20 OFF







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## **TOWN OF STEDMAN STREET STANDARDS**

The following shall be considered the minimum standards of design for streets within the Town of Stedman's jurisdiction, unless specified herein, these standards shall not be less than the accepted policies of the North Carolina Department of Transportation, Division of Highways as taken or modified from the American Association of State Highway Officials' (AASHO) manuals. Specifically the Division Of Highways manual for Subdivision Roads, Minimum Construction Standards, dated January 1, 2000, or amendment thereof, shall be used as a standard for design and construction of streets.

All new driveway pipe shall be designed to meet the area storm water runoff requirements. The pipe shall have a minimum inside diameter of 15" with 1' cover and will require a permit from the Town of Stedman prior to installation. The attached **DRIVEWAY PERMIT APPLICATION** form shall be used to obtain the permit.

The attached **STREET CROSS SECTION** for flat topography may be used where it is certified by a North Carolina registered professional engineer, that no other standard storm water design can be used.

**APPLICATION IDENTIFICATION**Driveway  
Permit No.Date of  
Application

County: Cumberland

Development Name:

**LOCATION OF PROPERTY:**

Street/Road:

Exact Distance

☐ Miles  
☐ FeetN S E W  
☐ ☐ ☐ ☐

From the Intersection of Street

and Street

Toward

Property Will Be Used For: ☐ Residential /Subdivision ☐ Commercial ☐ Educational Facilities ☐ TND ☐ Emergency Services ☐ Other  
Property: ☒ is ☐ is not within Town of Stedman City Zoning Area.

**AGREEMENT**

- I, the undersigned property owner, request access and permission to construct driveway(s) or street(s) on public right-of-way at the above location.
- I agree to construct and maintain driveway(s) or street entrance(s) in absolute conformance with the current Policy on Street and Driveway Access to public right-of-way as adopted by the Town of Stedman.
- I agree that no signs or objects will be placed on or over the public right-of-way other than those approved by the Town of Stedman.
- I agree that the driveway(s) or street(s) will be constructed as shown on the attached plans.
- I agree that that driveway(s) or street(s) as used in this agreement include any approach tapers, storage lanes or speed change lanes as deemed necessary.
- I agree that if any future improvements to the roadway become necessary, the portion of driveway(s) or street(s) located on public right-of-way will be considered the property of the Town of Stedman, and I will not be entitled to reimbursement or have any claim for present expenditures for driveway or street construction.
- I agree that this permit becomes void if construction of driveway(s) or street(s) is not completed within the time specified by the "Policy on Street and Driveway Access to the Town of Stedman".
- I agree to pay a \$50 construction inspection fee. Make checks payable to the Town of Stedman. This fee will be reimbursed if application is denied.
- I agree to construct and maintain the driveway(s) or street(s) in a safe manner so as not to interfere with or endanger the public travel.
- I agree to provide during construction proper signs, signal lights, flaggers and other warning devices for the protection of traffic in conformance with the current "NCDOT Manual on Uniform Traffic Control Devices for Streets and Highways" and Amendments or Supplements thereto. Information as to the above rules and regulations may be obtained from the District Engineer.
- I agree to indemnify and save harmless the Town of Stedman from all damages and claims for damage that may arise by reason of this construction.
- I agree that the Town of Stedman will assume no responsibility for any damages that may be caused to such facilities, within the highway right-of-way limits, in carrying out its construction.
- The granting of this permit is subject to the regulatory powers of the Town of Stedman.
- **I AGREE TO NOTIFY THE TOWN OF STEDMAN WHEN THE PROPOSED WORK BEGINS AND WHEN IT IS COMPLETED.**

NOTE: Submit Four Copies of Application to Local the Town of Stedman

## SIGNATURES OF APPLICANT

PROPERTY OWNER (APPLICANT)

COMPANY

SIGNATURE

ADDRESS

STATE

ZIP CODE

PHONE

FAX

E-MAIL

APPLICATION RECEIVED BY:

APPLICATION APPROVED BY:

SIGNATURE

DATE

SIGNATURE

DATE

COMMENTS:

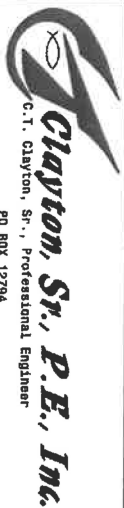
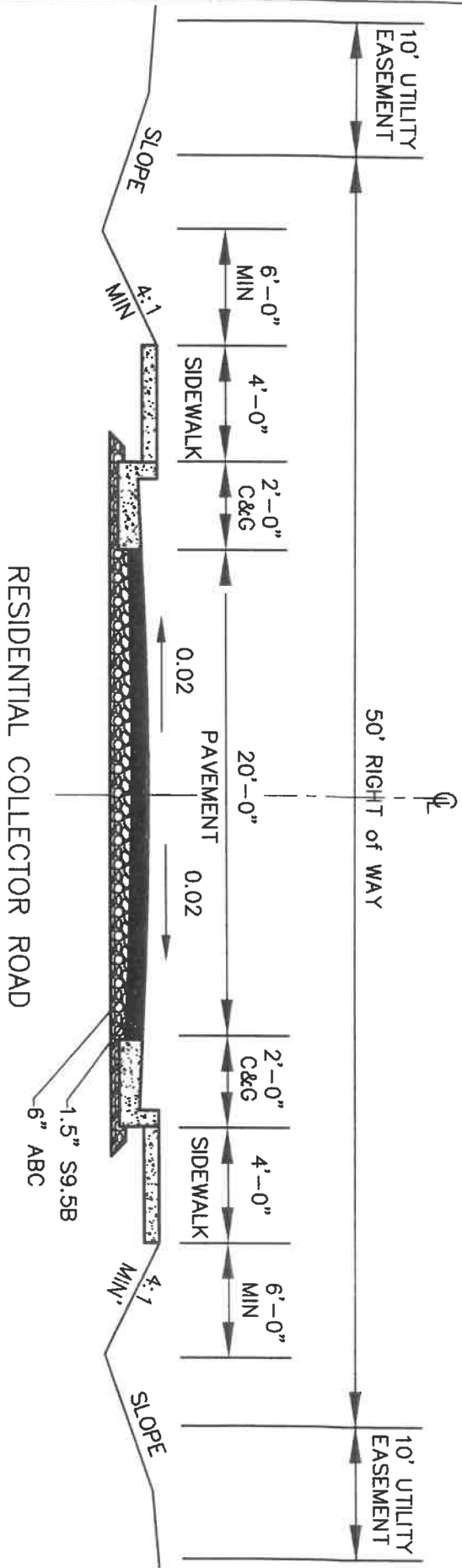
### SHOW:

1. LOCATION OF DRIVEWAYS
2. DETAILS OF WORK, INCLUDING PIPES
3. EXISTING BUILDING, WALL, ETC. OR DRIVEWAYS
4. PROPOSED BUILDING, WALL, ETC.
5. HIGHWAY FEATURES

### PROPOSED PLANS

DRAW OR SKETCH BELOW, OR

ATTACH CONSTRUCTION PLANS FOR STREETS



Phone: 252 672-0304  
Home Fax: 810 897-0860  
Mobile: 252 871-8978  
Fax: 252 872-8577

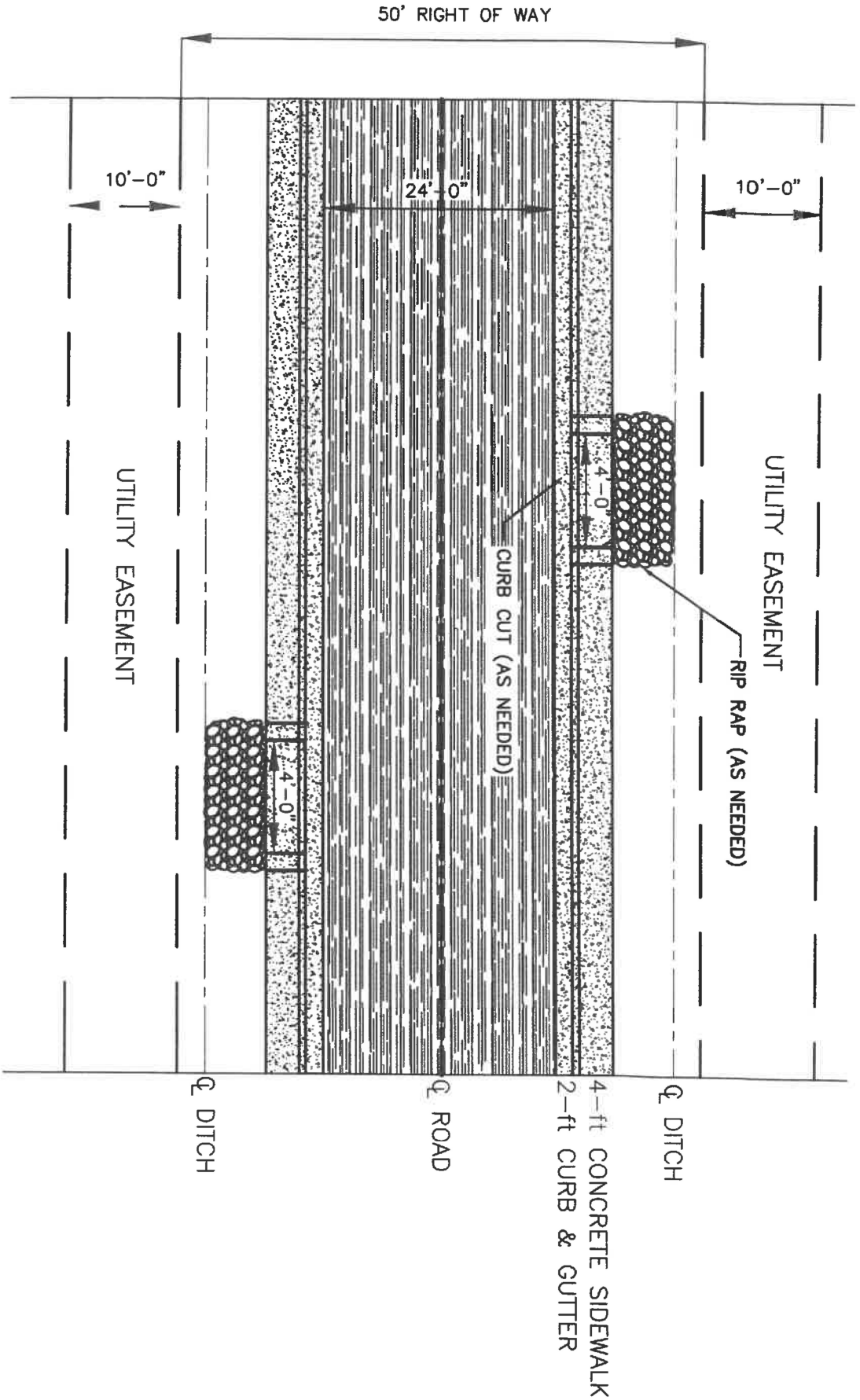
EXHIBIT 1 OF 2

# EXAMPLE ROADWAY CROSSSECTION

TOWN OF STEDMAN

NORTH CAROLINA

PROJECT # : 00388001  
PROJ. ENG. : CTC  
DRAWN BY : FLS  
FIELD BK. :  
C&G FILE : ROAD PROFILE EXHIBIT  
SCALE : N/A  
DATE : SEPTEMBER 19, 2005  
SHEET # : 1 OF 2  
Email: ctg@ctgco.net



**Clayton, Sr., P.E., Inc.**  
 C.I. Clayton, Sr., Professional Engineer  
 PO BOX 12784  
 NEW BERN, NC 28561

Phone: 252-672-0304  
 Home Fax: 910-897-0560

Mobile: 252-671-6878  
 Fax: 252-672-8577

EXHIBIT 2 OF 2

# EXAMPLE ROADWAY OVERHEAD VIEW

TOWN OF STEDMAN

NORTH CAROLINA

PROJECT # : 1008001  
 PROJ. ENG. : CIG  
 DRAWN BY : TR  
 STAD. BK. : ROAD PROFILE EXHIBIT  
 C&D FILE :  
 DATE : SEPTEMBER 19, 2005  
 SCALE : N/A  
 SHEET # : 2 OF 2  
 Email: ctc@ccox.net

GRAPHIC SCALE

## Budget vs Actual (Summary)

Town of Stedman  
8/7/2025 6:15:59 PM

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Period Ending 6/30/2026

10 GENERAL FUND					
Description	Budget		YTD	Variance	Percent
Expenses					
ADMINISTRATION	327,694		52,857.92	274,836.08	16%
POLICE	233,480		21,224.96	212,255.04	9%
FIRE	107,990		0.00	107,990.00	
STREET	185,425		18,614.82	166,810.18	10%
SANITATION	101,393		11,536.21	89,856.79	11%
PARKS & RECREATION	12,500		2,124.00	10,376.00	17%
SPECIAL APPROPRIATIONS	91,567		0.00	91,567.00	
CONTINGENCY	30,000		0.00	30,000.00	
Expenses Totals:	1,090,049	0.00	106,357.91	983,691.09	10%
10 GENERAL FUND Totals:			106,357.91		
30 WATER FUND					
Description	Budget		YTD	Variance	Percent
Expenses					
SPECIAL APPROPRIATIONS	55,805		0.00	55,805.00	
WATER ADMINISTRATION	92,418		11,256.14	81,161.86	12%
WATER OPERATIONS	171,000		14,224.40	156,775.60	8%
WASTEWATER OPERATIONS	787,354		63,910.33	723,443.67	8%
Expenses Totals:	1,106,577	0.00	89,390.87	1,017,186.13	8%
30 WATER FUND Totals:			89,390.87		
40 POWELL BILL FUND					
Description	Budget		YTD	Variance	Percent
Expenses					
POWELL	45,621		1,816.87	43,804.13	4%
Expenses Totals:	45,621	0.00	1,816.87	43,804.13	4%
40 POWELL BILL FUND Totals:			1,816.87		



## Budget vs Actual

Town of Stedman  
8/7/2025 6:00:55 PM

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Period Ending 6/30/2026

### 10 GENERAL FUND

Description	Budget	YTD	Variance	Percent
<b>Expenses</b>				
10-420-01 SALARIES/TOWN BOARD	6,000	1,525.00	4,475.00	25%
10-420-02 SALARIES/ADMINISTRATION	83,468	9,627.60	73,840.40	12%
10-420-03 RETIREE GROUP INSURANCE	4,620	369.62	4,250.38	8%
10-420-04 PROFESSIONAL SERVICES	38,000	3,847.60	31,152.50	11%
10-420-05 FICA	6,845	849.23	5,995.77	12%
10-420-06 GROUP INSURANCE	26,020	1,927.90	24,092.10	7%
10-420-07 RETIREMENT	11,978	1,381.56	10,596.44	12%
10-420-08 401(k)	4,173	341.64	3,831.36	8%
10-420-09 LONGEVITY/BONUS	1,585	0.00	1,585.00	
10-420-11 TELEPHONE/CELL PHONE	9,000	639.04	8,360.96	7%
10-420-12 POSTAGE	1,500	44.30	1,455.70	3%
10-420-13 UTILITIES/TOWN HALL	2,500	273.45	2,226.55	11%
10-420-14 TRAVEL & SCHOOLS	500	0.00	500.00	
10-420-15 MAINT/REPAIR BLD/GROUNDS	1,500	0.00	1,500.00	
10-420-16 MAINT/REPAIR EQUIPMENT	5,000	0.00	5,000.00	
10-420-17 CODE ENFORCEMENT SERVICES	28,000	2,567.80	25,432.20	9%
10-420-26 ADVERTISING	2,500	0.00	2,500.00	
10-420-33 DEPT. MATERIAL & SUPPLIES	13,000	2,236.19	10,763.81	17%
10-420-43 ELECTION COST	2,000	0.00	2,000.00	
10-420-45 CONTRACTED SERVICE/TAX	7,500	277.34	7,222.66	4%
10-420-53 DUES & SUBSCRIPTIONS	12,000	5,927.47	6,072.53	49%
10-420-54 INSURANCE & BONDS	16,000	15,835.95	164.05	99%
10-420-55 WORKERS COMPENSATION	5,800	5,186.33	613.67	89%
10-420-57 MISCELLANEOUS	7,500	0.00	7,500.00	
10-420-58 SALES TAX CUMB. COUNTY SHARE (40%)	32,705	0.00	32,705.00	
10-420-59 BANK/CREDIT CARD FEE	1,000	0.00	1,000.00	
ADMINISTRATION Totals:	327,694	0.00	52,857.92	274,836.08 16%
10-510-02 SALARIES & WAGES/POLICE	68,300	7,880.73	60,419.27	12%
10-510-03 RETIREE GROUP INSURANCE	4,620	75.92	4,544.08	2%
10-510-04 Professional Services	9,000	0.00	9,000.00	
10-510-05 FICA	5,225	602.88	4,622.12	12%
10-510-06 GROUP INSURANCE	17,340	2,330.00	15,010.00	13%
10-510-07 RETIREMENT	10,997	1,268.79	9,728.21	12%
10-510-08 401 (K) RETIREMENT	3,415	394.05	3,020.95	12%
10-510-09 LONGEVITY/BONUS	1,183	0.00	1,183.00	
10-510-11 Telephone-Cell	5,000	82.83	4,917.17	2%
10-510-14 SCHOOL & TRAVEL	1,000	0.00	1,000.00	



## Budget vs Actual

Town of Stedman  
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Period Ending 6/30/2026

10 GENERAL FUND					
Description	Budget		YTD	Variance	Percent
10-510-16 MAINT & REPAIR EQUIPMENT	500		0.00	500.00	
10-510-17 MAINT & REPAIR VEHICLES	4,000		398.00	3,602.00	10%
10-510-31 POLICE AUTO SUPPLIES	6,000		0.00	6,000.00	
10-510-33 DEPARTMENT SUPPLIES	15,000		72.00	14,928.00	0%
10-510-36 UNIFORMS	2,000		233.96	1,766.04	12%
10-510-45 CONTRACTED SER/DEPUTIES	72,800		6,782.50	66,017.50	9%
10-510-46 CONTRACTED SERVICES/FUEL	1,500		1,103.30	396.70	74%
10-510-53 DUES & SUBSCRIPTIONS	5,500		0.00	5,500.00	
10-510-57 MISCELLANEOUS	100		0.00	100.00	
POLICE Totals:	233,480	0.00	21,224.96	212,255.04	9%
10-530-45 CONTRACTED SERVICES	107,990		0.00	107,990.00	
FIRE Totals:	107,990	0.00	0.00	107,990.00	
10-560-02 SALARIES & WAGES/STREET	79,676		9,507.98	70,168.02	12%
10-560-04 Professional Services	600		0.00	600.00	
10-560-05 FICA	6,096		714.83	5,381.17	12%
10-560-06 GROUP INSURANCE	17,374		2,145.18	15,228.82	12%
10-560-07 RETIREMENT	11,434		1,364.39	10,069.61	12%
10-560-08 401 (K) RETIREMENT	3,984		398.80	3,585.20	10%
10-560-09 LONGEVITY/BONUS	3,687		0.00	3,687.00	
10-560-11 TELEPHONE/CELL	1,200		200.00	1,000.00	17%
10-560-12 UTILITIES/MAINT SHOP	2,500		399.98	2,100.02	16%
10-560-13 UTILITIES/STREET LIGHTS	36,500		3,542.82	32,957.18	10%
10-560-15 MAINT/REPAIR BLD/GROUNDS	4,500		0.00	4,500.00	
10-560-33 DEPT. MATERIAL & SUPPLIES	1,500		340.84	1,159.16	23%
10-560-36 Uniforms	2,000		0.00	2,000.00	
10-560-45 CONTRACTED SERVICES	2,000		0.00	2,000.00	
10-560-74 CAPITAL OUTLAY	8,934		0.00	8,934.00	
10-560-82 Interest	3,440		0.00	3,440.00	
STREET Totals:	185,425	0.00	18,614.82	166,810.18	10%
10-580-02 SALARIES & WAGES/SANITATI	53,839		6,211.20	47,627.80	12%
10-580-04 Professional Services	600		0.00	600.00	
10-580-05 FICA	4,119		459.06	3,659.94	11%
10-580-06 Group Insurance	17,340		2,145.18	15,194.82	12%
10-580-07 RETIREMENT	7,726		891.30	6,834.70	12%
10-580-08 401 (k) Retirement	2,692		310.56	2,381.44	12%
10-580-09 LONGEVITY/BONUS	1,577		0.00	1,577.00	
10-580-17 MAINT & REPAIR/TRASH TK.	3,000		0.00	3,000.00	

## Budget vs Actual

Town of Stedman  
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Period Ending 6/30/2026

10 GENERAL FUND					
Description	Budget		YTD	Variance	Percent
10-580-31 AUTO SUPPLIES/TRASH TK.	7,000		1,518.91	5,481.09	22%
10-580-33 DEPT/MATERIAL & SUPPLIES	500		0.00	500.00	
10-580-36 Uniforms	2,000		0.00	2,000.00	
10-580-45 CONTRACT LABOR	1,000		0.00	1,000.00	
SANITATION Totals:	101,393	0.00	11,536.21	89,856.79	11%
10-620-04 Professional Services	2,500		2,124.00	376.00	85%
10-620-15 MAINT & REPAIR BLD/GRDS.	1,200		0.00	1,200.00	
10-620-16 MAINT & REPAIR EQUIP.	800		0.00	800.00	
10-620-44 SPECIAL EVENTS	8,000		0.00	8,000.00	
PARKS & RECREATION Totals:	12,500	0.00	2,124.00	10,376.00	17%
10-690-81 LOAN PRINCIPLE	82,424		0.00	82,424.00	
10-690-82 LOAN INTEREST	9,143		0.00	9,143.00	
SPECIAL APPROPRIATIONS Totals:	91,567	0.00	0.00	91,567.00	
10-999-00 CONTINGENCY	30,000		0.00	30,000.00	
CONTINGENCY Totals:	30,000	0.00	0.00	30,000.00	
Expenses Totals:	1,090,049	0.00	106,357.91	983,691.09	10%

## Budget vs Actual

Town of Stedman  
8/7/2025 6:00:55 PM

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Period Ending 6/30/2026

30 WATER FUND					
Description	Budget		YTD	Variance	Percent
Expenses					
30-690-81 LOAN PRINCIPAL DUE	29,100		0.00	29,100.00	
30-690-82 INTEREST DUE	26,705		0.00	26,705.00	
SPECIAL APPROPRIATIONS Totals:	55,805	0.00	0.00	55,805.00	
30-720-02 SALARY & WAGES	24,231		2,794.80	21,436.20	12%
30-720-04 PROFESSIONAL SERVICES	15,000		2,500.00	12,500.00	17%
30-720-05 FICA TAXES	1,854		213.81	1,640.19	12%
30-720-07 RETIREMENT	3,478		401.04	3,076.96	12%
30-720-08 Pension Expense	1,212		0.00	1,212.00	
30-720-09 LONGEVITY	493		0.00	493.00	
30-720-11 POSTAGE	3,000		0.00	3,000.00	
30-720-12 PENALTIES	250		0.00	250.00	
30-720-16 MAINT. TO EQUIPMENT	20,000		0.00	20,000.00	
30-720-33 DEPT. MATERIAL & SUPPLIES	10,000		0.00	10,000.00	
30-720-53 DUES & SUBSCRIPTIONS	7,000		5,090.74	1,909.26	73%
30-720-57 MISCELLANEOUS	1,200		0.00	1,200.00	
30-720-59 BANK/CREDIT CARD FEE	4,700		255.75	4,444.25	5%
WATER ADMINISTRATION Totals:	92,418	0.00	11,256.14	81,161.86	12%
30-810-17 MAINT TO VEHICLE/TRUCK	1,000		0.00	1,000.00	
30-810-31 AUTO SUPPLIES/TRUCK	5,000		476.06	4,523.94	10%
30-810-33 DEPT. MATERIAL & SUPPLIES	5,000		1,250.73	3,749.27	25%
30-810-45 WATER O/M (PWC)	50,000		1,800.00	48,200.00	4%
30-810-46 PURCHASED WATER (PWC)	105,000		10,647.61	94,352.39	10%
30-810-57 MISC/TESTING/PERMIT	5,000		50.00	4,950.00	1%
WATER OPERATIONS Totals:	171,000	0.00	14,224.40	156,775.60	8%
30-820-45 CONTRACTED SERVICE (PWC)	393,354		58,771.13	334,582.87	15%
30-820-46 Sewer O/M	394,000		5,139.20	388,860.80	1%
WASTEWATER Totals:	787,354	0.00	63,910.33	723,443.67	8%
OPERATIONS					
Expenses Totals:	1,106,577	0.00	89,390.87	1,017,186.13	8%

## Budget vs Actual

Town of Stedman  
8/7/2025 6:00:55 PM

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Period Ending 6/30/2026

40 POWELL BILL FUND					
Description	Budget		YTD	Variance	Percent
Expenses					
40-570-04 PROFESSIONAL SERVICES	1,000		0.00	1,000.00	
40-570-16 MAINT/REPAIR EQUIP	30,000		316.87	29,683.13	1%
40-570-31 AUTO SUPPLIES	1,500		0.00	1,500.00	
40-570-33 DEPT/MATERIAL & SUPPLIES	3,500		0.00	3,500.00	
40-570-45 CONTRACTED SERVICES	9,621		1,500.00	8,121.00	16%
POWELL Totals:	45,621	0.00	1,816.87	43,804.13	4%
Expenses Totals:	45,621	0.00	1,816.87	43,804.13	4%