

MINUTES OF THE TOWN OF STEDMAN BOARD OF COMMISSIONERS
November 2, 2023-----7:00 PM
REGULAR MEETING

MEMBERS PRESENT

Mayor Martin L. Jones, Commissioner Billy Horne, Commissioner Will Marsh, Commissioner Louis Wood, and Commissioner Mark Lee

STAFF PRESENT

Town Clerk Connie Veeder, Whitney Barlow, Attorney Donald Hudson
Deputy White

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Jones led the invocation and the Pledge of Allegiance.

ADOPTION OF AGENDA

Mayor Jones called for adoption of the agenda. Motion was made by Commissioner Marsh to adopt the agenda. Commissioner Wood seconded the motion and the motion to adopt the agenda was passed unanimously by the board.

CONSENT AGENDA

October 5, 2023 – Regular Meeting Minutes – Commissioner Wood made a motion to accept the minutes as written which was seconded by Commissioner Horne and was passed unanimously by the vote of the board.

PRESENTATIONS – Stedman Volunteer Fire Department, Andrew Maykovich presented the September Incident Statistics. A copy of the report was shared with the board. The incident report is a month-by-month tracker showing the calls that the SVFD was involved with. The report shares the time taken to respond to calls and be on the scene. The department has 46 firefighters now. Many young individuals. The department is designated as 1 of 4 emergency staging locations. They are the only site east of the Cape Fear River. The DOI insurance rating is coming up soon. Chief Nobles is trying to get the rating down below 4 which is where it is at currently. The accounting firm is also changing for the department. The new accounting firm is TRP Sumner, CPA. Don't forget the parade is December 2, 2023 this year. There have been a lot of registrations so far for this event.

PUBLIC FORUM – Joseph Manuel, presented himself as a candidate running for one of the open commissioner seats in the November 2023 election for the Town of Stedman.

OLD BUSINESS –

- a) The Inflow & Infiltration study update. The results from the RFQ for engineers on call have been received by Samantha at the Mid Carolina COG. These items will be presented at the December 7th meeting for vote. Mrs. Veeder shared that the NCLM reached out to her through email to offer help with funding for I & I study. Mrs. Veeder has a scheduled meeting on Tuesday, November 7th.

- b) Progress on the funding for the new addition to the town hall. Mrs. Veeder has not been able to get in touch with Mrs. Wheatley about updated information on the award. Hope to have an update next meeting.
- c) Speed Bumps and Signs- A copy of the streets that will have speed bumps installed was shared with the board. Commissioner Louis asked if extra speed bumps were purchased for more installs at other locations. The installations will be reassessed after the board has checked the speed bumps to see if we need more. The signs will be placed at the beginning of the area on both ends. The state will make the signs and furnish the poles for us for approximately \$250. If we need more signs we will purchase more. Mayor Jones called for a motion. Commissioner Wood made a motion to approve the purchase of the signs from the state. Commissioner Horne seconded the motion and the full board unanimously voted to approve the purchase.
- d) Update on restrooms in the park. There is a new contractor putting in a bid for the job. The quote should be turned in to us in the coming week. Commissioner Wood added that the restrooms would have a concrete pad and automatic locks. Parks and Recs will be contributing \$28,000 towards this project. The town will pay for the remainder.
- e) Update on Nighttime Deputy Coverage. Officer White is in charge of scheduling the night time officers. The night time coverage will begin on November 10th. They are working 8 hours, 7 am to 3 am, Friday, Saturday, and Sunday. Then alternating Monday, Tuesday, Wednesday and Thursdays for a total of 5 nights per week. A calendar was given to the board for informational purposes. The officers will be paid bi-weekly to coincide with the regular payroll.
- f) Garbage Truck Update- The purchase of a new garbage truck is being put on hold for now and may be revisited in 2024. The maintenance crew thought it may be better to check on a rear load truck with a bigger capacity than what we currently have instead of the side arm truck.

NEW BUSINESS –

- a) New Camera for Garbage Truck – Mrs. Veeder is waiting on two other quotes from Safety Vision and also looking on Amazon. The current camera on the truck has stopped working and it is vital to the driver of the truck. Mayor Jones stated that the board needed to vote on the purchase of the camera and give Mrs. Veeder permission to move forward. Commissioner Marsh made a motion to approve the purchase and Commissioner Wood seconded the motion. The board was unanimous with their vote to approve the purchase.
- b) Installation of Speed Bumps and Signs - Joseph Manuel has verbally quoted \$150 per site for the installation of the speedbumps, signs, and poles. Mr. Manuel has also shared a copy of his Workman’s Comp policy and offers a 1 year warranty on the installation. Mayor Jones called for a motion. Commissioner Wood made a motion to approve the hiring of Joseph Manuel to complete the work for the installation. Commissioner Horne seconded the motion and the board voted unanimously to move forward with the vendor.

CLOSED SESSION – G.S. 143-318.11

STAFF REPORTS/BOARD OF COMMISSIONERS

- a) Town Clerk's Report – Town Hall will be closed November 23rd and 24th of November in observance of the Thanksgiving Holiday. A copy of a letter and plat was shared with the board. The letter states that Joseph Manuel applied under subsection 3 of the Subdivision definition found in the Town of Stedman Subdivision Ordinance. The applicant applied for exempt subdivision plat within the Town Limits. We need to proceed with a vote and sign off on this document. Commissioner Horne made a motion to approve and Commissioner Lee seconded the motion. The board voted unanimously to approve this plan.
- b) Chief of Police Report – None
- c) Stedman Fire Department –Christmas parade is December 2, 2023
- d) Planners Report – None
- e) Code Enforcement Report – One letter was mailed out.
- f) Mayor and Board of Commissioners: Christmas Party on December 12th at Chris's Steak House, 6:00 pm.

ADJOURNMENT A motion was made by Commissioner Horne to adjourn the meeting and seconded by Commissioner Lee to adjourn the November 2, 2023 meeting at 8:25 pm.