

MINUTES OF THE TOWN OF STEDMAN BOARD OF COMMISSIONERS
January 4, 2024-----7:00 PM
REGULAR MEETING

MEMBERS PRESENT

Mayor Martin L. Jones, Commissioner Billy Horne, Commissioner Will Marsh, Commissioner Louis Wood, and Commissioner Mark Lee, Commissioner Paul Pirro, Commissioner Ralph Vogt

STAFF PRESENT

Connie Veeder, Town Clerk/Finance Officer, Admin. Assistant Whitney Barlow, Attorney Donald Hudson, Deputy White

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Jones led the invocation and the Pledge of Allegiance.

ADOPTION OF AGENDA

Mayor Jones called for adoption of the agenda. Motion was made by Commissioner Lee to adopt the agenda. Commissioner Pirro seconded the motion and the motion to adopt the agenda was passed unanimously by the board.

CONSENT AGENDA

December 7, 2023 – Regular Meeting Minutes – Commissioner Lee made a motion to accept the minutes as written which was seconded by Commissioner Pirro and was passed unanimously by the vote of the board.

PRESENTATIONS – Mayor Jones read the Commissioner Oath to swear in our re-elected and newly elected commissioners from the November 2023 election. Ralph Vogt, Mark Lee, and Billy Horne were the three commissioners who read their oaths. Once Commissioner Vogt completed his oath, Will Marsh stepped down from his seat to turn it over to Vogt. The mayor also asked the board who they would like to elect as Mayor Pro Tem. Commissioner Louis Wood was named as the candidate for the position. Commissioner Vogt made a motion to elect Commissioner Wood to the position and Commissioner Pirro seconded the motion, the board voted unanimously to place Commissioner Wood as Mayor Pro Tem.

Devin Newton presented the Cumberland County Community Development action plans for the 2024 year and also shared many programs that the group is over. Mrs. Newton provided a printed presentation to the board and copies for the residents who were in attendance.

PUBLIC FORUM – None

OLD BUSINESS –

- a) The Inflow & Infiltration Study update. A copy of the Master Service Agreement from WithersRavenel was presented to the board. The mayor called for a motion to sign the agreement and move forward with the I & I Study with WithersRavenel. Commissioner Vogt made a motion to move forward with the service agreement and Commissioner

Horne seconded the motion. The board was unanimous with the vote to move forward with the service agreement from WithersRavenel.

- b) Progress on the funding for the new addition to the town hall. Mrs. Veeder received an email with all the required paperwork to accept the funding. The paperwork is being completed.
- c) Update on restrooms in the park. A quote is still needed from Jack Horne Construction.
- d) Growth Plan for Stedman- Mayor Jones shared with the board that he would like to set a meeting date to discuss a growth plan for the town. The mayor decided on Monday, January 22nd at 6:30 pm.

NEW BUSINESS –

- a) Planning and Inspections- Case #DEV-0171-23, 7213 Clinton Rd., Tim Doersam presented the proposed plan for Mike Mekhael's used car lot. The plans were discussed and accepted. Commissioner Wood made a motion to accept the plans as written and drawn. Commissioner Pirro seconded the motion and the board voted unanimously to approve the plans. Mayor Jones signed and dated the plans.
- b) Meeting with PWC is being set on the 24th or 31st of January. Teddy Warner will send a confirmation for the date and time of the meeting.

STAFF REPORTS/BOARD OF COMMISSIONERS

- a) Town Clerk's Report – Town Hall will be closed January 15th for a federal holiday. WithersRavenel Master Service Agreement was just received today at 4:30 pm. A copy is in the commissioner packets. Once this document is executed then the company will issue specific project information dealing with the I & I study. Commissioner Vogt made a motion to approve the agreement and Commissioner Horne seconded the motion. The full board voted unanimously to sign the agreement to move forward.
Old North State contract – the question was raised about who is responsible for seeking quotes for water taps in the Blawell Circle properties. The board said that Old North State and the customer is responsible and should be stated in the contract. We will update the contract, send again to Old North State contacts. We will also put a deadline on the signed contract being returned by January 31, 2024 or water will be shut off for this community.
Mrs. Veeder presented several past due sewer and sewer base only accounts to the board. Asked them what they would like for us to do about the balances. The board voted to take the two highest amounts due and get an idea of how much it would cost the town to take legal action such as a lien against the properties.
The town needs more speed bump signs and poles. We need to order 10 more. Can we just order more or do we need to get quotes again with the state. Commissioner Lee commented that the first order was filled using left over supplies from the state so the cost was cheaper. He will get a new quote on signs and poles and order them.
- b) Chief of Police Report – None
- c) Stedman Fire Department – Andrew Maykovich gave the monthly report.
- d) Planners Report – Cumberland County is changing the ordinance for vaping and tobacco facilities. Mr. Mobley just wanted us to be aware of the change coming.
- e) Code Enforcement Report – Two letters were mailed out.

- f) Mayor and Board of Commissioners: A new commissioners handbook was given to all the commissioners. Mayor Jones reviewed several important items and encouraged the commissioners to read through the manual. Final goodbyes and appreciation was spoken to Will Marsh thanking him for his service as appointed commissioner.

ADJOURNMENT

A motion was made by Commissioner Horne to adjourn the meeting and seconded by Commissioner Pirro to adjourn the January 4, 2024 meeting at 8:24 pm.