

MINUTES OF THE TOWN OF STEDMAN BOARD OF COMMISSIONERS
February 13, 2020-----7PM
REGULAR MEETING

MEMBERS PRESENT

Mayor Martin L. Jones, Commissioner Jeremy George, Commissioner Paul Pirro, Commissioner Wayne Mosley and Commissioner Jordan Stewart

STAFF PRESENT

Town Clerk Christy Horne, Administrative Assistant Rebecca Johnson, Attorney Tim Smith, and Police Chief Mike King

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Jones led the Invocation and the Pledge of Allegiance.

The Mayor also recognized Troop 701 who were in attendance at the meeting. He asked the troop members to stand and introduce themselves.

ADOPTION OF AGENDA

Commissioner George made a motion to change the order of the agenda to allow the presentation of the audit and the land use public hearing to be heard before old and new business. The motion was seconded by Commissioner Pirro and carried unanimously by the Board. Commissioner Pirro made a motion to add a closed session stating Attorney Client Privilege. The motion was seconded by Commissioner George and carried unanimously by the Board.

CONSENT AGENDA

Commissioner Stewart made a motion to approve the January 2, 2020 Regular Meeting Minutes as well as the January 16, 2020 Special Meeting Minutes. The motion was seconded by Commissioner Mosely and carried unanimously by the Board.

PRESENTATIONS – Proclamation for National Day of Prayer – Mayor Jones read the National Day of Prayer Proclamation and encouraged everyone present for the meeting to attend this annual event which will take place on Thursday, May 7, 2020. Commissioner Mosley made a motion to adopt the proclamation for the National Day of Prayer for Stedman. The motion was seconded by Commissioner Pirro and carried unanimously by the Board. The proclamation was then signed by Mayor Jones and Commissioner Stewart as Mayor pro-tem.

Presentation of 2018-2019 Town of Stedman Annual Fiscal Year Audit – David Maxwell from McFadyen and Sumner presented the Audit information. Mr. Maxwell stated the Town received a clean audit for the year and thanked Town personnel for their cooperation with the Audit staff. The official audit is in a 64-page bound book format, but Mr. Maxwell presented the information to the Board in 6 pages of easy to read graphs and charts to highlight the key points which are: cash balances combined from checking and NCCMT of \$1,072,332; revenues totaled almost \$1,200,000 by source of water/sewer combined 42.42 %, property tax 27.59%, sales tax and others of 25.59%, Powell bill 2.58%, interest earnings 1.5% and other 0.61%; the department expenses amounted to \$1,240,000 with the major sources being public safety \$275,576, transportation \$233,738, general government \$166,563 and sanitation \$57,368; water/sewer revenues amounted to \$501,779 and expenses were \$400,128 and finally debt owed was \$681,500. The commissioners asked Mr. Maxwell some questions concerning depreciation amounts and timing. Commissioner Pirro made a motion to approve the 2018-2019 Stedman Annual Fiscal Year Audit. Commissioner George seconded this motion which was unanimously approved by the Board.

PUBLIC FORUM – None

PUBLIC HEARING – Cumberland County Planning – Stedman Area Land Use Plan – Commissioner Stewart opened the public hearing for comments which was seconded by Commissioner Pirro. No one spoke for or against the land use plan. Commissioner George closed the hearing which was seconded by Commissioner Stewart. Trey Smith from Cumberland County planning presented the Stedman land use plan to the Mayor and Board. The Cumberland County Joint Planning Board unanimously recommended approval of the plan during their December 2019 meeting. Commissioner Stewart made a motion to approve the plan which was seconded by Commissioner George and passed unanimously by the Board.

OLD BUSINESS –

- a) Consider Update to Fleming Contract for Town Drainage Issues – John Kells from Fleming & Associates was present to explain the Phase II Revision 2 plan and procedures and answer questions that the Mayor and Board may have. This revision involves limiting the original plan to combine Euclid and E. First Street drainage improvements to Euclid only at this time. E. First and Front improvements would then be done as separate improvements at a later date as time and budget allow. The fee schedule for this revision will include costs for construction documents and administration of \$17,000. The GeoTech work will be done on all 3 projects at one time to save costs, but the engineering documents and work will only be done on the Euclid project. Commissioner Mosley made a motion to approve this revision which was seconded by Commissioner Pirro and approved unanimously by the Board.
- b) Consider Parks and Recreation Department Update – The Mayor advised that the building should be on site in 2 weeks for install. The Mayor will forward a drawing and breakdown of costs for the new concession stand to Louis Wood. He asked Louis Wood to get him a list of short-term repairs to forward to Parks and Rec.
- c) Consider Town Sewer Lift Station Generator Grants – Commissioner George advised the Board concerning different grants that may be possible for the Town to request for lift station generators. Since this is considered a health hazard, the Town should be a priority request. Commissioner Mosley made a motion to allow the Town Clerk/Finance Officer to apply for grant opportunities for lift station generators. Commissioner Pirro seconded the motion and the motion was carried unanimously by the Board.

NEW BUSINESS –

- a) Consider Delinquent Taxes for Year 2019 – The Town Clerk presented the delinquent tax report from the County for review and approval. Upon approval, the County Tax Administrator will advertise the delinquent taxes as liens on the property between March 1 and June 30. Attorney Smith asked questions concerning the County process for tax liens and procedures. He will check with the County for the Town. Commissioner George made a motion to accept the report as liens on the property for advertising. Commissioner Pirro seconded the motion and the motion was carried unanimously.

STAFF REPORTS/BOARD OF COMMISSIONERS

- a. Town Clerks Report – A monthly Budget versus Actual report was provided to the Mayor and Commissioners. The Town Clerk will be contacting the auditing firm of Haigh, Byrd and Lambert

in regard to a proposal/contract to prepare the 2019-2020 annual audit for the Town. The Mayor and I have had contact with the LGC concerning the application process to borrow money for the purchase of the old SVFD building. The water/sewer rates from PWC have increased effective January. The wholesale water rate increased 5.29% from \$3.1065 to \$3.2708 and the wholesale sewer rate increased 7.74% from \$4.6346 to \$4.9935 per thousand gallons. I will be contacting the NCRWA regarding a rate study for our water/sewer system. Mike from PWC called the office to inform us that the PCU pump controller at the Carol Street lift station will need to be repaired/replaced and he will call back when he has information on the associated cost. The annual burn notices for the month of March will be sent out this month. Sports opening day is scheduled for April 4th. The Cumberland County bins for cardboard and plastic that were located by the museum have been removed by the county. I have had emails from the NC DPS that the information regarding our second payment for our FEMA claim from Hurricane Florence has been finalized. Hopefully, the payment will be received soon. Lastly, there is equipment in the Ernest Freeman park that needs to be repaired/replaced and the Mayor is looking into a source for this.

- b. Chief of Police Report – Mike King presented a call report for the month of January as well as a report for the 2019 year. The yearly report will be included in the SCDC Newsletter that is put out by the Stedman Community Development Club.
- c. Stedman Fire Department – None
- d. Planners Report – None
- e. Code Enforcement Report – None
- f. Mayor and Board of Commissioners – The Mayor advised the Board regarding the Local Government Commission requirement concerning borrowing money to purchase the SVFD building. An application will need to be submitted along with several requirements that will be addressed during next month's Board meeting.

A motion was made at 8:22PM by Commissioner Pirro, seconded by Commissioner George and carried by the Board to go into closed session to discuss Attorney/Client privilege. At 8:45PM, a motion was made by Commissioner George, seconded by Commissioner Pirro and carried unanimously by the Board to go out of closed session.

CLOSED SESSION – Attorney Client Privilege – GS 143-318.11

ADJOURNMENT

A motion was made by Commissioner Mosley and seconded by Commissioner George to adjourn the February 13, 2020 meeting at 8:57pm.

PROCLAMATION

Office of the Mayor



National Day of Prayer 24-Hour Prayer Vigil in Stedman

WHEREAS, Civic prayers and national days of prayer have a long and respected history in our constitutional republic, dating back to the First Continental Congress in 1775; and

WHEREAS, The Declaration of Independence, our first statement as Americans of national purpose and identity, made "the Laws of Nature and Nature's God" the foundation of our United States of America and asserted that people have absolute rights that are God-given; and

WHEREAS, In 1988, legislation setting aside the first Thursday in May in each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

WHEREAS, The National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens; and

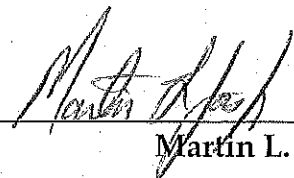
WHEREAS, It is fitting and proper to give thanks to God by observing a day of prayer in Stedman when all may acknowledge our blessings and express gratitude for them, while recognizing the need for strengthening religious and moral values in our State and nation, and

NOW, THEREFORE, I, Martin L. Jones, Mayor of the Town of Stedman do hereby proclaim the first Thursday, May 7, 2020 to be designated as

"A National Day of Prayer 24-Hour Prayer Vigil in Stedman"


and, encourage the citizens of Stedman, North Carolina to observe the day in ways appropriate to its importance and significance.

Proclaimed this the 6th day of February, 2020.



Martin L. Jones,
Mayor

ATTEST:



Jordan Stewart
Mayor Pro-Tem

RESOLUTION OF ADOPTION
STEDMAN AREA LAND USE PLAN
TOWN OF STEDMAN

WHEREAS, the Cumberland County Joint Planning Board is empowered to recommend plans for the County of Cumberland in accordance with G.S. 153A-321 of the North Carolina General Statutes; and

WHEREAS, the Planning Staff has prepared a specific document entitled the Stedman Area Land Use Plan designed to provide the County of Cumberland a statement of desirable objectives to guide future growth, change, and development within the Stedman Study Area; and

WHEREAS, the Stedman Area Citizens Planning Committee consisting of citizens within the Study Area boundary developed and endorses the Stedman Area Land Use Plan; and

WHEREAS, the Plan is subject to future re-evaluation or changes by existing and future Planning Boards, and the Cumberland County Board of Commissioners;

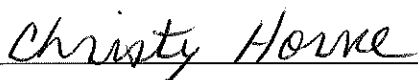
NOW, THEREFORE, BE IT RESOLVED that the Stedman Board of Commissioners hereby adopts the Stedman Area Land Use Plan

On this 13 day of February, 2020.

BY: 

Martin L. Jones, Mayor

STEDMAN BOARD OF COMMISSIONERS

ATTEST: 

Christy Horne, Town Clerk